DATE: Thursday, June 16, 2016
TIME: 1:00 – 3:00 p.m.
LOCATION: 707 3rd Street, West Sacramento, CA – Executive Dining Room

ITEMS OF DISCUSSION

I. Welcome & Introductions – Lisa Marie Alley
II. Approval of April 20, 2016 Business Advisory Council Meeting Minutes – Lisa Marie Alley
III. Prior Meeting Requests – Lisa Marie Alley, Alice Rodriguez
IV. Prompt Payment Presentation – Russell Fong, Chief Financial Officer
V. Small and Disadvantage Business Enterprise Program Update – Alice Rodriguez
VI. Contract Compliance Update – Jose Camarena
VII. Project Updates
   • Program Update – Darin Kishiyama, PE, Supervising Transportation Engineer
   • Construction Package 1 – Maurice Young, Small Business Coordinator
   • Construction Package 2-3 – Dragados Flatiron Representative
   • Construction Package 4 – Angela Berry Roberson, Director, Diversity and Contract Compliance
VIII. Committee Updates
   • Professional Services – Fred Jordan
   • Construction – Diana LaCome

ADHOC DISCUSSION

IX. Council Member and Public Comment

UPCOMING 2016 MEETING DATES
X. Thursday, August 18, 2016 from 1:00 – 3:00 p.m. in Sacramento
BUSINESS ADVISORY COUNCIL MISSION STATEMENT

The Mission of the California High-Speed Rail Authority (Authority) Business Advisory Council (Council) is to cultivate a partnership between the Authority and its Small Business and contracting community. The Council will serve as a forum to provide essential input and advisement to the Authority in implementing its policies and practices that affect and/or impact Small Business utilization and participation in all of the Authority’s contracting programs. The collaboration and insight will serve to advance the Authority’s success in meeting its 30% Small Business Goal on this historic infrastructure project.

Reasonable Accommodation for Any Individual with a Disability
Any individual with a disability who requires reasonable accommodation to attend or participate may request assistance by contacting the Authority at (916) 324-1541. Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators should be made no later than one week prior to the meeting.
# Summary Notes
770 3rd Street, West Sacramento, CA

## Members Present:

<table>
<thead>
<tr>
<th>Association</th>
<th>Primary</th>
<th>Alternate</th>
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</thead>
<tbody>
<tr>
<td>ACEC</td>
<td>Arvin Chaudhary</td>
<td></td>
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<tr>
<td>AICC</td>
<td>Adam Holt</td>
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<td>AAAE</td>
<td>Eddy Lau</td>
<td>Ellen Lee</td>
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<td>AAA/e</td>
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<tr>
<td>AGC</td>
<td>John Cooper</td>
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<td>CBCC</td>
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<tr>
<td>CMAA</td>
<td>Esther Shaw</td>
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<tr>
<td>COMTO</td>
<td>Dev Krishnan</td>
<td>Jesus Vargas</td>
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<tr>
<td>DVBA</td>
<td>Laura Uden</td>
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<td>GFACC</td>
<td>Debbie Hunsaker</td>
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<td>KMCA</td>
<td>Marvin Dean</td>
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<td>LBA</td>
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<td>LRRT</td>
<td>Paul Guerrero</td>
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<tr>
<td>NAACP</td>
<td>Betty Williams</td>
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<td>NAMC</td>
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<tr>
<td>NCA</td>
<td>Diana LaCome</td>
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<tr>
<td>SFAACC</td>
<td>Fred Jordan</td>
<td>Dr. Caesar Churchwell</td>
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<tr>
<td>SAME</td>
<td>Vida Wright</td>
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<td>USPAAACC</td>
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<tr>
<td>WCOE</td>
<td>Lee Cunningham</td>
<td>Charissa Frank</td>
</tr>
<tr>
<td>WTS</td>
<td></td>
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</tr>
</tbody>
</table>

Chair: Lisa Marie Alley (Absent)

Vacant Seat(s): Linden Nishinaga (AAa/e), Aubry Stone (CBCC), Leonard Ortiz (LBA), Peter Varma (NAMC), Clyde Wong (USPAAACC)


Guests: John Ochinero, Maurice Young (TPZP), John James (DFJV), Angela Roberson (Ferroviaal Agroman), Joanne Siracusa (Ferroviaal Agroman), Michael Aguillio (DGS), Derf Butler (SFAACC), Nathan Rockwood (SAME), Shari Tavafrahshti (WTS)
1. **Welcome and Introductions (Alice Rodriguez)**

- The meeting was called to order at 1:11 PM and led by Small Business advocate, Alice Rodriguez.
- Ms. Rodriguez welcomed everyone and announced Chair, Lisa Marie Alley, would not be present due to a last minute conflict.
- Ms. Rodriguez introduced Darin Kishiyama, Supervising Transportation Engineer and Meilani Sabadlab, Small Business Technical Associate to the Council.

2. **Approval of February 17, 2016 Business Advisory Council Meeting Minutes (Alice Rodriguez)**

- Ms. Rodriguez pointed out the mistake, concerning Small Business metrics, noted under RDP’s update in the DRAFT minutes from February 17th. The correct number of RDP Small Business subcontractors is 25.
- Member LaCome noted she was not listed in attendance during February’s Business Advisory Council meeting and should be added.
- Member Hunsaker motioned that the minutes from the February 17th, 2016 Council Meeting be adopted. Member LaCome seconded the motion, contingent on the acknowledged corrections.

3. **Prior Meeting Requests (Alice Rodriguez)**

- Ms. Rodriguez summarized a list of requests from the February 17th Business Advisory Council Meeting and followed with the results of the requests. The Authority delivered on the following Business Advisory Council Requests:
  - Darin Kishiyama, Supervising Transportation Engineer – BAC requested to have a person of construction expertise be present during Business Advisory Council Meetings.
  - A request sheet for Performance Plans – BAC requested copies of CP 1 and CP 2-3’s winning proposals and Small Business Performance Plans. Due to the size of the documents, this information will be mailed via CD. Council members were instructed to sign the request sheet if interested in obtaining the material.
  - Ethnicity Report – BAC requested that the DBE utilization information be provided in a format that is broken down by ethnicity and gender.
  - RDP Sub List – BAC requested a list of Small Business subcontractors working with the RDP.

**BAC Member Questions and Concerns:**

- Member Dean requested a Small Business Breakdown (similar to the RDP sub list) for CP 1, CP 2-3 and CP 4, including the dollar value of each contract.

4. **Small and Disadvantaged Business Enterprise Program Update (Alice Rodriguez)**

- In effort to strengthen the Small Business Program, the Authority continues to develop their Small Business Team: Karen Massle, Alex McCracken and new addition Meilani Sabadlab.
- The Conference of Minority Transportation Officials of Northern California (COMTO) members, Dev Krishnan and Jesus Vargas have joined the Business Advisory Council.
- As of April 15th the Vendor Registry, mandated by the FRA, is underway. It is anticipated that the project will be completed by the end of July 2016. The Vendor Registry will be accessible via the Authority’s public website and will provide Primes the capability to search for certified Small
Businesses and Suppliers using at a minimum the firm’s address, phone number and offered services.

- The Department of General Services has confirmed that the Authority will no longer be able to host certification workshops due to their new system, Cal eProcure. Cal eProcure requires Small Business owners to bring numerous documents which are necessary for certification. Unfortunately, Cal eProcure demands too much of a Small Business to be certified during a single workshop.
- During the months of February and March, the Outreach team had the opportunity to influence hundreds of Small Businesses from virtually all segments of the alignment. The Outreach team participated in 7 Small Business speaking engagements and/or matchmaking events and staffed 2 tables.

5. Contract Compliance Update (Jose Camarena)

- The Small Business Master List included in member’s packets is based on small business commitments on active contracts. Commitments can shift over time due to changing work assignments or other circumstances, meaning that not all firms on the list will ultimately be utilized.
- The Quarterly Small Business Utilizations Report (SBUR), submitted to the FRA in March, reflects a Small Business utilization percentage of 37.20% on 29 professional services contracts, including 17.77% of DBEs and 2.32% of DVBEs. On construction contracts, the Small Business utilization is at 12.45%, including 6.40% of DBEs and 3.28% of DVBEs.
- The next quarterly Small Business Utilization Report will be issued in June. It will be the first report to include small business utilization on CP 2-3.
- During the next BAC meeting, the Authority anticipates to have a Caltrans representative present to provide an update regarding the Fresno/South of Fresno projects currently underway.

BAC Member Questions and Concerns:
- Member LaCome requested a report showcasing where Caltrans currently stands in regards to the Small Business goal (30/10/3).
- Members Chaudhary and Cunningham inquired what the penalty is if a Prime or Small Business does not meet the Small Business goal.

6. Project Updates

Construction Package 4 (Angela Roberson)

- California Rail Builders will be the Prime Contractor on CP 4 and will be led by Ferrovial Agroman, one of the world’s leading infrastructure operators and municipal service companies.
- The project will be based out of the Los Angeles office which was established in 2012. Ferrovial is very acclimated with the California region.
- Ferrovial is committed to exceeding the Authority’s Small Business goal. Their goal is to utilize as many local businesses, including Small Businesses for the project.
- Ferrovial will implement a vendor registry to capture data of interested businesses who want to participate on the High-Speed Rail project.
- CP 4 has an open door policy and encourages BAC members to reach out if any questions and/or concerns arise. The key contacts for Ferrovial are Angela Roberson, Director of Diversity Contract Compliance and Joanne Siracusa, Administrator and Small Business Liaison.
Construction Package 1 (Maurice Young)

- The CP 1 project is continuing with the Design phase while ramping up field construction activity.
- In a partnering effort with the Authority they have identified 7 high priority areas to start construction and have been issued a directive to extend the project approximately 2 1/2 miles North adding 3 overpass structures.
- Recent field activities are as follows:
  - Design Support: survey, utility line relocations and geotechnical
  - Property Acquisition Related: Abatement and Demolition
  - Construction –
    - Multiple crews performing utility line relocations in Fresno and Madera County
    - Fresno River Viaduct – Construction crews have begun pouring concrete on the superstructure spanning 2 columns at the Fresno River Viaduct near Madera. Work is also underway to build the section of the bridge that crosses State Route 145.
    - Tuolumne Bridge demo and reconstruction – Demolition and construction were completed ahead of schedule. Crews are now drilling for the construction columns that will support the new 2-way bridge into downtown Fresno. Completion is expected by late 2016.
    - San Joaquin Viaduct – preparations are underway to begin construction. The bridge will feature 2 concrete arches and will span the San Joaquin River and feature a pergola structure that will allow high-speed tracks to travel above the established Union Pacific tracks. Site preparation is scheduled to begin late April.
    - Cotton Creek (Madera) – Construction preparation is underway and labor should begin within 3 weeks.
    - Fresno Trench – Work continues on the approximately 2 mile trench from South of State Route 180 to between Olive and Belmont Avenues. Crews have poured support piles to assist with the excavation for the Fresno Trench.
- Small Business Utilization and Participation as of March 31, 2016:
  - Subcontractors/Consultants and Suppliers – 60 Small Businesses total, including 27 DBEs and 7 DVBEs
  - Vendors – 17 total Small Businesses including 1 DVBE
- Commitment to date (April 2016) Metrics*
  - Total value of subcontracts to date: $426,495,102.72 (42.5%)
  - Total value of Small Businesses to date: $305,375,489.22 (30.42%)
  - Total value of DBEs to date: $193,467,852.06 (19.28%)*, **1
  - Total value of DVBEs to date: $60,473,213.16 (6.02%)
- Challenges that CP 1 are facing include:
  - Meeting the Small Business Program goal with PG&E and AT&T (third parties)
  - Finding a replacement for Dillard (committed DBE trucking subcontractor) who was unable to comply with the Community Benefits Agreement (CBA) and asked to be relieved of the contract

1 Valverde is a SBE, DBE and DVBE subcontractor
** Includes Dillard Environmental 1.35% DBE Commitment
Construction Package 2-3 (John James)
- DFJV received the Business Diversity Buyer of the Year Award from the Central Valley Business Diversity Partnership
- DFJV is looking to hire staff to monitor and regulate the Small Business Program for their Sacramento and Fresno offices.
- There are 18 Small Business subcontractors on CP 2-3. A majority of the Small Businesses are design support services.
- Environmental and demolition work is underway and opportunities are available for Small Businesses in these trades.
- CP 2-3 finds the Authority's detailed specific paperwork challenging for their Small Businesses. In effort to provide clarity, CP 2-3 will host a workshop to review the documentation process and answer any questions.
- The construction of 32 overpasses will begin in June 2016. DFJV has decided to Contract each overpass independently to increase the opportunity for Small Business participation.
- DFJV is working with PG&E to add Small Businesses to their list of firms allowed to work on PG&E utilities. DFJV will now be doing all design work on these PG&E related projects, which create opportunities for design Small Businesses.
- DFJV is in need of pre-cast utility boxes, and will be advertising a subcontract for this in coming weeks.
- The overall Small Business participation dollar value is expected to be:
  - $370 million for SBEs
  - $123 million towards DBEs
  - $37,037,036.00 toward DVBEs

7. Planning Meeting Committee Updates

Professional Services Committee (Vida Wright)
- Vida Wright announced her resignation as the Professional Services Committee chair and as the primary representative for Society of American Military Engineers (SAME). Nathan Rockwood will advance as the primary representative for SAME.
- The Professional Services Committee has elected San Francisco African American Chamber of Commerce (SFAACC) member Fred Jordan as their newly elected committee chair.
- The Committee reevaluated their current goals and will be carrying these goals forward in 2016. They include:
  1. The Authority adopting safe harbor rates as an option for overhead rates for newer Small Business firms.
  2. Incentivizing prompt payment, especially to lower tier subcontractors.
  3. Adopting the 30/10/3 goal on all Authority contracts.
  4. Separating the 30/10/3 goal so as to have it apply separately to the design and build portion of design-build contracts.

Construction Committee (Diana LaCome)
- The Committee will review and discuss the Small Business list to follow and report on a cross section of SBEs, DBEs and DVBEs during the span of their contract to assess any issues they may encounter.
The Construction Committee recommends the Environmental Justice program focus on mitigating factors on Small Businesses – as the moving target (design build) there will be effects on Small Businesses. The Committee is concerned if there are mitigated plans present in the Environmental Justice plan.

8. Member and Public Comment and Adjournment

- Member Guerrero mentioned High-Speed Rail fares should be based on Environmental Justice review. Alice Rodriguez and Karen Massie replied the fares noted in the Business Plan were an estimate and will not be established until the Authority employed an operator, which is years to come.
- Member Uden motioned to adjourn the meeting and Member Vargas seconded.
- Alice Rodriguez adjourned the meeting at 3:09 PM.
<table>
<thead>
<tr>
<th>Item #</th>
<th>Request / Goal</th>
<th>Submitted By</th>
<th>Request Date</th>
<th>Action Team</th>
<th>Status</th>
<th>Status Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Breakdown of Caltrans' contract [SR-95] by Small Business goal, Small Business certification and the dollar value of each sub consultant's FTD expenses.</td>
<td>Member Dean, LaCome and Guerrero</td>
<td>April 20, 2016</td>
<td>Pending</td>
<td>The Authority partnered with Caltrans to retrieve and generate the requested information. The document was included in the member packets during the June 16, 2016 meeting.</td>
<td></td>
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<tr>
<td>6</td>
<td>Requested contract specific utilization for Construction Packages - breakdown of the Prime's sub contractors (same format as utilization report)</td>
<td>Marvin Dean, Cunningham</td>
<td>April 20, 2016</td>
<td>Pending</td>
<td>The Authority is creating the two reports to reflect the specifics of the BAC's request. The information will be distributed following the June 16, 2016 meeting. The reports cover the respective Construction Packages (CP), CP 1 and CP 2-3 small business utilization.</td>
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**CLOSED ITEMS**

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<tr>
<th>Item #</th>
<th>Request / Goal</th>
<th>Submitted By</th>
<th>Request Date</th>
<th>Status</th>
<th>Status Details</th>
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<tbody>
<tr>
<td>1</td>
<td>Requests an Authority staff member from with construction and engineering expertise attend the council meetings</td>
<td>Member Guarese</td>
<td>Feb. 17, 2016</td>
<td>Closed</td>
<td>Council Chair Lisa Marie Alley worked with Chief Engineer Scott Jarvis to fulfill this request. As a result, Darin Kishiya, Supervising Transportation Engineer, will be attending the April 20 council meeting.</td>
</tr>
<tr>
<td>2</td>
<td>Requests that the DBE utilization information be provided in a format that is broken down by ethnicity and gender</td>
<td>Members Cunningham and Dean</td>
<td>Feb. 17, 2016</td>
<td>Closed</td>
<td>The HSR team has fulfilled this request and prepared a 2-fold titled &quot;Small Business Commitment Master List&quot; in the BAC member packets during the April 29th council meeting.</td>
</tr>
<tr>
<td>3</td>
<td>Requests a list of the RDP small business sub list</td>
<td>Member Uten</td>
<td>Feb. 17, 2016</td>
<td>Closed</td>
<td>The RDP Team (Jerry Marchak and Gay Kniper) have developed a list of RDP small businesses including DBE and SVBE info. A handout was provided in the BAC member packets during the April 29 BAC meeting.</td>
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<tr>
<td>4</td>
<td>Requested copies of CP-1 and CP 2-3 winning proposals and Small Business Performance Plans</td>
<td>Member LaCome</td>
<td>Feb. 17, 2016</td>
<td>Closed</td>
<td>The HSR team has gathered all requested documentation. Due to the size of certain files, council members are able to request a copy of this information at the BAC meeting on April 20th. A CD containing the information will be mailed to members at a later date.</td>
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### SB Utilization Report on State Route 99 Contract with CalTrans

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<th>Contractor:</th>
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<tr>
<td>Contract Value:</td>
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<td>Total Dollars Paid to Date:</td>
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<tr>
<td>Total Dollars Paid to SB/DBE/DVBE Firms:</td>
<td>$1,263,770.41</td>
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<tr>
<td>SB/DBE/DVBE Utilization Percentage:</td>
<td>33.73%</td>
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<tr>
<td>Total Dollars Paid to DBE Firms:</td>
<td>$617,031.20</td>
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<td>DBE Utilization Percentage:</td>
<td>16.47%</td>
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<tr>
<td>Total Dollars Paid to DVBE Firms:</td>
<td>$44,525.40</td>
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<td>DVBE Utilization Percentage:</td>
<td>1.19%</td>
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Figures are calculated through May 2016
Memorandum

DATE: 4/29/16
TO: Lisa Marie Alley, Chief of Communications
FROM: Alice Rodriguez
SUBJECT: Small Business Outreach Summary – April 2016

The Small Business program continued its focus on attending external events to build new partnerships in April. Development of the Vendor Registry continued and to undertake additional training for the Small Business Outreach team.

The Department of General Services (DGS) has confirmed that the Authority will no longer be able to host certification workshops due to their new system, Cal eProcure. Cal eProcure requires Small Business owners to upload documents necessary for certification, which eliminates the possibility of “on-the-spot” certification. The Small Business team will work with DGS and other partners to develop a new workshop that highlights certification and in addition connects them to additional resources those workshops are expected to resume in June 2016.

Overview
• Small Business Advocate, Alice Rodriguez, gave a presentation on April 12 to the Northern California Disabled Veteran Business Alliance related to High-Speed Rail opportunities. She was joined by John James, DFJV SB Liaison and Michael Aguillio, SB Liaison from DGS. While there, she met Reginald Swilley and Carol Been from the Minority Business Consortium of Silicon Valley, a Small Business that provides services to VTA, and the like on assisting with SB/DBE/DVBE participation on their contracts. She plans to meet with them on one on one on May 3 after the VTA Meet the Primes event.
• On April 13, Alice Rodriguez, Terry Marcellus and Karen Massie met with Virgil Woolfolk, President of Virtek. Mr. Woolfolk is an HSR subcontractor with Sener doing land surveying and soil testing in Southern California. He wanted to discuss issues with safe harbor rates and prompt payment for SB/DBE/DVBE firms.
• April 20, Business Advisory Council Meeting. The Authority welcomed the Conference of Minority Transportation Officials of Northern California (COMTO) to BAC. Vida Wright, (Society of American Military Engineers) announced her resignation as the Professional Services Committee Chair and announced Fred Jordan (San Francisco African American Chamber of Commerce) was elected to proceed in her absence.
• The California Apprenticeship Council hosted a conference in Monterey, CA on April 27. Alice Rodriguez spoke on "The Future of California's Transportation". She addressed about 150 attendees and emphasized how the High-Speed Rail project is transforming California. The purpose of this organization brings advocates from the Apprenticeship community together to improve the quality of apprenticeship programs statewide through a balance of policies, education and collaboration for the benefit of all labor.

External Partner Meetings
• Alice Rodriguez met with Tanya Little, Business Development Program Manager at Department of General Services (DGS), on April 14 to discuss the Consolidated Annual Report (CAR) reporting methods and determine necessary preparation for the upcoming CAR meeting with DGS and Jeff Morales – California High-Speed Rail Authority (CHSRA) Chief Executive Officer, Lisa Marie Alley – CHSRA Chief Communication Officer and Alice Rodriguez – CHSRA Small Business Advocate on May 5.
Memorandum

DATE: 6/8/16

TO: Lisa Marie Alley, Chief of Communications

FROM: Alice Rodriguez

SUBJECT: Small Business Outreach Summary – May 2016

The Small Business team has developed a Small Business workshop schedule for the remainder of the 2016 calendar year. The workshop locations will be hosted among the three regions in California – Northern, Central and Southern. The workshop schedule will initially launch this June. In total, the Small Business Outreach team will host two workshops per region, throughout the remainder of 2016. Each regional workshop location will be strategically selected, based on the High-Speed Rail’s alignment. The workshops will be hosted in a different city for each event, to ensure the Authority captures a wide Small Business audience.

This month the team has also been working to advance the Vendor Registry and user testing will begin in June and the online database is expected to do a soft launch in July. A coordinated communications rollout will be developed with the Communications team that will include talking points, collateral materials, and a social media campaign among other efforts.

Outreach Overview

- On May 6 Small Business Advocate, Alice Rodriguez, participated in the LA Metro Small Business Week – Lunch and Learn Lecture Series for Small Businesses. “The Fast Track to the Future, Metrolink to High-Speed Rail” allowed Alice to provide an overview of the Authority’s progress updates, conduct interactive discussions regarding High-Speed Rail and inform the Southern California Small Business community about prospective connectivity projects.
- Alice Rodriguez and Meilani Sabadlab, Small Business Associate, attended the Pre-Bid Conference in relation to a Right of Way Support Services RFQ in Fresno, CA on May 12. Alice gave a presentation explaining the Small Business goal and how it will be applied to the RFQ. In addition, Alice and Meilani staffed a table, answered High-Speed Rail inquiries and connected potential Primes with interested Small Businesses.
- On May 16 Alice Rodriguez and Karen Massie, Information Officer, provided a training session specifically hosted for Construction Package 4 – Project and Construction Management (PCM) Prime, HNTB. The training seminar was located at the Authority’s Sacramento headquarters. The Small Business team presented information regarding the overall small business goal, the Community Benefits Agreement and touched base on the different types of reporting forms.
The Department of General Services hosted a Consolidated Annual Report (CAR) training seminar, targeted toward Small Business Advocates on May 23. Alice Rodriguez attended this event to gain a better understanding of the CAR and its reporting methods. The FY 2015-16 CAR is due on July 1, 2016.

The California Department of Veteran Affairs hosted their Second Annual Veteran Business Forum in Irvine, CA on May 27. Alice facilitated a panel which included representatives from our Construction Package 1 and Construction Package 4. The purpose of the panel was to provide information to disabled veteran business owners and suppliers regarding opportunities with California High-Speed Rail’s current Construction Packages, and how to do business with High-Speed Rail in general. In addition, Alice was joined by the Southern California Communication and Outreach team to staff a booth at the event.

**External Partner Meetings**

- On May 5 Authority staff members Jeff Morales, CEO, Thomas Fellenz, Chief Counsel, Lisa Marie Alley, Chief of Communications and Alice Rodriguez met with the executive leadership of the Department of General Services (DGS) to discuss the Authority’s Small and Disadvantaged Enterprise Business Program.
- Alice Rodriguez, Jose Camarena, Contract Compliance Manager and Meilani Sabadlab met with Authority’s Prime Contractor, Westervelt Ecological Services on May 10 to discuss the 30 percent small business goal, the Community Benefits Agreement and reporting requirements. Westervelt’s contract is unique, in the sense that it includes deliverables based on milestones as opposed to time and materials. Because of this, their contract is designed in a way which prevents them from developing a percentage of small business utilization. Furthermore, their invoice report (Form 103) is based on hours invested, not dollars spent. The compliance team is seeking how to apply the Small Business goal to their contract. Many of these key factors are contingent on the mitigation of land purchase.
- Alice Rodriguez met with Jesse Torres, Deputy Director & Small Business Advocate of the Governor’s Office Business and Economic Development (GOBiz) on May 17. The meeting focused on formulating potential partnerships between the Authority and GOBiz that would assist the Authority with meeting its 30 percent small business goal.
June 9, 2016

Mr. Daniel C. Kim
Director
California Department of General Services
707 3rd Street, 5th Floor
West Sacramento, CA 95605

Dear Director Kim,

Thank you for taking time to meet with us to discuss our response to the Consolidated Annual Report (CAR) for the 2014-15 fiscal year. We value our partnership with the Department of General Services and look forward to working together to ensure that the California High-Speed Rail Authority (Authority) meets and exceed the State’s small business goals.

The Authority is committed to California’s small business community and sees them as a vital partner on this historic and transformative project. This letter is meant to clarify and correct the Authority’s Consolidated Annual Report (CAR) for the 2014-15 fiscal year.

In 2012, when our Board of Directors approved our Small and Disadvantaged Business Enterprise Program it sought to balance its state and federal obligations to Small Business Enterprises (25% pursuant to state Executive Order), Disabled Veteran Business Enterprises (3% pursuant to state Military and Veteran Code) and Disadvantaged Business Enterprises (10% pursuant to presidential Executive Order and Code of Federal Regulations). As you know, many small firms hold dual certifications (i.e. Small Business Enterprise certification and Disadvantaged Business Enterprise certification). By making our overall goal 30% and accounting for dual certified firms, the Authority feels certain it can meet and exceed both state and federal small business goals.

The Authority’s FY 2014-15 CAR (enclosed) included a $1.3 billion multi-year, design-build contract executed just days before the end of the 2014-15 fiscal year. At the time of the CAR reporting, staff looked at the small business commitment on this contract and concluded that because the contractor had committed 10% to DBEs without the ability to identify the specific firms they would be utilizing over the life of the multi-year contract, staff could not verify which DBE firms were also state certified as Small Business Enterprises. Therefore, they excluded a large number of what would certainly be dual certified firms.

Based on current utilization, the Authority has researched and concluded that 71.1% of DBEs currently under contract with the Authority are also state certified Small Business Enterprises. If we use this calculated average on the 10% committed to DBEs on the $1.3 billion dollar contract the Authority’s overall FY 2014-15 small business commitment would have been 25.32%, exceeding the State’s goal.
Plainly stated, the unique nature of the High-Speed Rail project and the complexities of our purchasing and contracting needs means we don’t easily fit in to the standard state department reporting formats. However, we look forward to working with your department to help paint a clearer picture of our commitment to small businesses for the FY 2015-16 CAR and into the future.

If you have any questions, please don’t hesitate to contact me or our Small Business Advocate, Alice Rodriguez at (916) 330-5672 or Alice.Rodriguez@hsr.ca.gov. We appreciate all that your department and staff do for the Authority and look forward to maintaining a strong partnership.

Sincerely,

Jeff Morales
Chief Executive Officer

cc: Jeff McGuire, Chief Deputy Director, DGS
    Jim Butler, Deputy Director, DGS
    Angel Carrera, Branch Chief, Office of Small Business and DVBE Services, DGS
    Tanya Little, Business Development Program Manager, DGS


---

1 This percentage represents FY 2014-15 CAR as submitted to DGS in July 2015.
2 This percentage reflects the revised CAR for FY 2014-15 presented in May of 2016, calculating 71.1% of the 10% DBE state goal, as explained above.
July 23, 2015

Department of General Services
Procurement Division, Office of Small Business & DVBE Services
707 Third Street – Room 1-400
West Sacramento, CA 95605

The California High-Speed Rail Authority (Authority) has enclosed its Fiscal Year 2014-15 Contracting Activity Reports. These reports cover the contracts awarded by the Authority during the reporting period.

The following information relates to our small business (SB) participation (including Microbusiness (MB) and DVBE participation for the last three fiscal years (rounded to the nearest dollar):

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Total Contract $</th>
<th>SB/MB $</th>
<th>SB/MB %</th>
<th>DVBE $</th>
<th>DVBE %</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014-15</td>
<td>$821,471,476</td>
<td>$167,872,046</td>
<td>20.51%</td>
<td>$25,621,112</td>
<td>3.12%</td>
</tr>
<tr>
<td>2013-14</td>
<td>$1,461,045,491</td>
<td>$375,854,218</td>
<td>25.60%</td>
<td>$40,836,620</td>
<td>2.80%</td>
</tr>
<tr>
<td>2012-13</td>
<td>$68,705,708</td>
<td>$21,330,129</td>
<td>31.05%</td>
<td>$2,062,039</td>
<td>3.00%</td>
</tr>
</tbody>
</table>

The last several years the Authority’s funding and number of contracts has grown in response to the goal of developing a high-speed rail system in California. Achieving the goals for SB/DVBE participation continues to be a goal for the Authority. The Authority is pleased that the DVBE goals exceeded the recommended goal of 3%. The Authority reached the 25% small business participation goal in the majority of contracts. However, the overall SB/MB fell below the recommended goal of 25%, due to a number of federally funded contracts that included a significant amount of DBE participation, not recognized in state contracts. This includes the design build contract for the next construction package (CP2-3) which was executed on June 10, 2015 with a value over $1.3 billion. Ten percent of this contract was accounted to include DBE participation and is not represented in this report. As work on CP2-3 progresses the number of certified small business is estimated to increase above the 17% SB commitment in the proposal. Additionally, the Authority continues to strive to find more opportunities to increase overall SB/DVBE participation in contracts.


Please contact our Procurement Officer at (916) 324-9456 if there are any questions.

Alice Rodriguez

Enclosures
California High-Speed Rail Authority (Authority)
Small Business Enterprise Improvement Plan

FY2013/14

I. Summary of Small Business (SBE) Participation

The Authority strives to incorporate small businesses in all solicitations and contracts whenever feasible. The Authority is committed to exceed the 25% percent goal for small business participation.

II. Explain why the Participation Goal Was Not Achieved

In fiscal year 2014/15 the Authority reached a 25% small business participation in the majority of all of our collective contracts. However, the Authority did award a $1.3 Billion contract for Construction Package 2-3, which is a federally funded state reimbursable contract that had an overall 30% small business participation that was inclusive of 17% small business, 10% DBE and 3% DVBE. And this large contract resulted in the overall small business participation goal falling below the overall 25% participation goal.

III. Plan to Enhance Contracting Opportunities for Small Business

As work progresses on Construction Package 2-3 the Authority will be working with the contractor to increase small business participation in an attempt to increase the 17%. The Authority will continue to improve efforts to not only meet but exceed 25% small business participation in all future contracts. The Authority continues to provide small business certification workshops and other outreach to increase small business participation in the program.
<table>
<thead>
<tr>
<th>Activity</th>
<th>Contracting Authority</th>
<th>Total Contract Awards</th>
<th>%</th>
<th>Total Number of OMB Contracts</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Goods</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2. Services</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>3. Construction</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>4. (Other)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>Contracting Authority</strong></td>
<td><strong>Total Contract Awards</strong></td>
<td><strong>%</strong></td>
<td><strong>Total Number of OMB Contracts</strong></td>
<td><strong>%</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NOTES:**
- If not, please explain why?
- Did you report using award amounts per OMB 101.117?
**INFRASTRUCTURE BOND ACTS OF 2006 (AB 761) (GC 14838.1.f)**

**Report Effective Date:** 7/1/08
**Report Due Date Annually:** 8/1

**Agency:** Transportation Agency

**Fiscal Year:** 14-15

**Check all applicable bond(s). Complete Parts 1 & 2.**

<table>
<thead>
<tr>
<th>Bond Act Description</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act (Proposition 1B)</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>The Housing and Emergency Shelter Trust Fund Act (Proposition 1C)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Kindergarten-University Public Education Facilities Bond Act (Proposition 1D)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Disaster Preparedness and Flood Prevention Bond Act (Proposition 1E)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act (Proposition 84)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Part 1**

**Certified Disabled Veteran Business Enterprise (DVBE) Participation**

<table>
<thead>
<tr>
<th>TOTAL CONTRACT DOLLARS AWARDED USING INFRASTRUCTURE BONDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bond Total Contract Dollars</td>
</tr>
<tr>
<td>------------------------------</td>
</tr>
<tr>
<td>A</td>
</tr>
<tr>
<td>$</td>
</tr>
</tbody>
</table>

**Part 2**

**Certified Small Business (SB) / Microbusiness (MB) Participation**

<table>
<thead>
<tr>
<th>TOTAL CONTRACT DOLLARS AWARDED USING INFRASTRUCTURE BONDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bond Total Contract Dollars</td>
</tr>
<tr>
<td>------------------------------</td>
</tr>
<tr>
<td>F</td>
</tr>
<tr>
<td>SB $</td>
</tr>
<tr>
<td>MB $</td>
</tr>
<tr>
<td>Totals (SB/MB $) &amp; (SB/MB %)</td>
</tr>
</tbody>
</table>

*The Small Business Improvement Plan must include an I Bond Action Plan when participation specific to I Bonds is less than 25%.*

**Comments:**

**Preparer's Information**

- **Name:** Rachel Weninger
- **Title:** Contract Officer
- **Signature:** [Signature]
- **Telephone:** 818-624-9456
- **Email:** rachel.weninger@hsr.ca.gov
- **Date:** 7/22/2015

**Approver's Information**

- **Name:** Alice Rodriguez
- **Title:** Small Business Advocate
- **Signature:** [Signature]
- **Telephone:** 815-430-9972
- **Email:** alice.rodriguez@hsr.ca.gov
- **Date:** 7/22/2015
**DEB Incentive**

<table>
<thead>
<tr>
<th>Column A</th>
<th>Column B</th>
<th>Column C</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>

**Mandatory**

- **PCC 10111**
- **Mandated**

**Total Contract Dollars Awarded as a Result**

<table>
<thead>
<tr>
<th># of CONTRACTS Awarded</th>
<th># of CONTRACTS</th>
<th>Total Contract Dollars Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** When reporting the column for the California Department of Transportation (CDOT) Small Business Enterprise (SBE) Program, the number of contracts and dollar amounts awarded (in Section 10111.2 of the Government Code or 1596.7) is the sum of the number of contracts and dollar amounts awarded under the CDOT's Small Business Enterprise (SBE) Program.
June 3, 2015

Calvin Gibson, Civil Rights Administrator
Office of Civil Rights
Federal Railroad Administration
1200 New Jersey Avenue, SE
Washington, D.C. 20509

Subject: Uniform Report of DBE Awards or Commitments and Payments Submission due June 1, 2016

Dear Mr. Gibson:

In compliance with the best practices of Title 49 of the Code of Federal Regulations Part 26, the California High-Speed Rail Authority (Authority) is pleased to submit its Uniform Report of Disadvantaged Business Enterprise (DBE) Awards or Commitments and Payments for the reporting period of October 1, 2015 through March 31, 2016 to the Federal Railroad Administration (FRA) for review.

During the reporting period the Authority awarded three prime contracts that will receive federal funds with a combined contract value of $510,491,017. Consistent with the Authority’s Small and Disadvantaged Business Enterprise Program, 30 percent of these contracts have been committed to Small Business (SB) concerns, including Disadvantaged Business Enterprises (DBE) and Disabled Veteran Business Enterprises (DVBE). The single largest of these contracts, HSR14-32 California Rail Builders, is $444,427,000 of combined contract value for Construction Package 4. California Rail Builders has committed to meet the Authority’s 30 percent small business goal, however, not all the SB, DBE and DVBEs to be utilized can be identified at time of the award because this is a multi-year design-build contract. Under these contracts, the subcontractor work will be allocated as plans are approved. As a result, the majority of the dollars committed on the California Rail Builders contract is listed under the “Other” category under Section B of this report. However, the California Rail Builders has committed to reach a 10% DBE goal over the life of their contract. Additional SB, DBE and DVBE utilization on this contract will be shown in future reports as designs are approved and work is allocated.

During the reporting period, the Authority had 22 active, ongoing prime contracts that received federal funds. DBE/Other firms were the prime contractor on 11 of these contracts. In total
Administrator Calvin Gibson  
Page 2  

$212,302,042.17 in federal funding was expended on these 22 contracts during the reporting period. Of that total $41,356,491.15 was utilized by certified SBs, DBEs and DVBEs, a utilization percentage of 19.50 percent. However, the $212,050,256.17 includes $94,793,817.76 for Dragados Flatiron Joint Venture (DFJV) on Construction Package 2-3. DFJV is still in the early stages of its contract, with many of its expenditures being administrative costs that cannot be subcontracted, and is in the process of building its small business team. As a result, it only expended $99,515.68 to SB firms in the reporting period.

Only one applicable contract expired during the reporting period, Steele Land and Inspection (Steele) on HSR 14-14 ROW 8. Steele’s contract had originally been set to run through 2018. The Authority and Steele mutually agreed to terminate the contract when Steele ceased operations. However, Steele had yet to utilize its small business subcontractors as of the termination date. As a result, no utilization is reported on the Section D of this report. Steele was less than 20 percent through its $3,621,000 contract at the time of termination.

Please contact me, at (559) 445-6764, or Jose.Camarena@hsr.ca.gov should there be any questions or comments regarding this submission.

Sincerely,

[Signature]

Jose Camarena  
Contract Compliance Administrator  
California High-Speed Rail Authority

Enclosure: Uniform Report of DBE Awards or Commitments and Payments June 2016  
cc: Jeff Morales, Chief Executive Officer  
     Alice Rodriguez, Small Business Advocate
FRESNO, Calif. – For the May Construction Alert, we wanted to give you examples of how noticeable our progress has been. To that end, we have included some “before” photos to complement the latest photos from our work sites. Where work is just beginning, we have included available renderings of what the finished products will look like. For more pictures from the work sites and continuous updates on construction visit BuildHSR.com. For road closure information visit Caltrans QuickMap.

**Fresno River Viaduct**

Crews reached major milestones at the Fresno River Viaduct by pouring the bridge deck on which the train will travel. Work is now underway on the south side of State Route 145 where the abutment is being constructed. In the next few weeks, the support structure of the pictured span will be removed, leaving a free-standing, completed section of the viaduct.

**Tuolumne Bridge Construction**

The new Tuolumne Street Bridge is taking shape in downtown Fresno with the visible construction of the abutment on the west side of the bridge near F Street. Construction crews expect to begin pouring concrete for the abutment this summer.

**State Route 99 Realignment**

A lot of progress has been made in the efforts to realign State Route 99 in Fresno. Retaining wall work is nearing completion at the auxiliary lane from McKinley Avenue to Olive Avenue. Work also continues at the Ashlan Avenue offramp, as well as the Ashlan and Parkway Drive intersection. Paving is underway in that area, along with electrical work for new traffic signals at that intersection.
Cottonwood Creek

Work has begun at the newest project site in Construction Package 1. Excavation and drilling for a 250-foot bridge at Cottonwood Creek in Madera County is now underway. Crews are tying and installing rebar for the foundations of the four-column bridge.

San Joaquin Viaduct

Equipment is now staged near the San Joaquin River, where construction crews will begin clearing land and in the next few weeks in preparation for construction of the San Joaquin River Viaduct. This is a signature structure complete with arches and a “pergola” that will allow high-speed trains to travel above the Union Pacific tracks.

Cedar Viaduct

Seven piles have been completed at the site of the Cedar Viaduct in South Fresno. Crews are now awaiting the completion of utility relocation before moving forward. This bridge will feature arches crossing State Route 99.

Contact:
Toni Tinoco
Information Officer
Toni.Tinoco@hsr.ca.gov
(559)445-6776

Para información o preguntas, por favor llame al teléfono (559) 248-6373 directamente o visite el sitio web www.hsr.ca.gov

Để biết thêm thông tin hoặc là có câu hỏi, xin quý vị vui lòng gọi số điện thoại hoặc là viếng thăm trang web kết hợp để tự dự định này.
**Business Advisory Council Meeting Schedule for 2016**

<table>
<thead>
<tr>
<th>Day</th>
<th>Month</th>
<th>Date</th>
<th>Location</th>
<th>Time</th>
</tr>
</thead>
</table>
| Wednesday | February | 17   | Department of General Services (building) 707 3rd St.  
           |         |      | West Sacramento, CA 95605  
           |         |      | Room: Executive Dining Room | 1:00 p.m. - 3:00 p.m. |
| Wednesday | April   | 20   | Department of General Services (building) 707 3rd St.  
           |         |      | West Sacramento, CA 95605  
           |         |      | Room: Executive Dining Room | 1:00 p.m. - 3:00 p.m. |
| Thursday | June    | 16   | Department of General Services (building) 707 3rd St.  
           |         |      | West Sacramento, CA 95605  
           |         |      | Room: Executive Dining Room | 1:00 p.m. - 3:00 p.m. |
| Thursday | August  | 18   | Department of General Services (building) 707 3rd St.  
           |         |      | West Sacramento, CA 95605  
           |         |      | Room: Executive Dining Room | 1:00 p.m. - 3:00 p.m. |
| Thursday | October | 20   | Caltrans – Manchester Location  
           |         |      | 2015 E. Shields #100  
           |         |      | Fresno, CA 93726 | 1:00 p.m. - 3:00 p.m. |
| Thursday | December | 8    | Department of General Services (building) 707 3rd St.  
           |         |      | West Sacramento, CA 95605  
           |         |      | Room: Executive Dining Room | 1:00 p.m. - 3:00 p.m. |

The Business Advisory Council meetings are generally the third Thursday of the pre-determined month and meeting location and are scheduled to be held from 1:00 p.m. to 3:00 p.m.

For additional information regarding the Business Advisory Council, please contact us at (916) 431-2930 or at businessadvisorycouncil@hsr.ca.gov