**Grant/Cooperative Agreement**

1. **RECIPIENT NAME AND ADDRESS**  
California High-Speed Rail Authority  
925 L St Ste 1404  
Sacramento, CA 95814-3704

2. **AGREEMENT NUMBER:** FR-HSR-0037-11-01-01
3. **AMENDMENT NO:** 1

4. **PROJECT PERFORMANCE PERIOD:**  
FROM 08/01/2011 TO 04/30/2013

5. **FEDERAL FUNDING PERIOD:**  
FROM 08/01/2011 TO 04/30/2013

6. **ACTION**  
Extension With or Without Funds

7. **CFDA#:** 95010129Y0

8. **PROJECT TITLE**  
California High-Speed Train System – San Francisco to San Jose  
Project Section: Communications-Based Overlay Signal System/PTC System Project

9. **TOTAL OF PREVIOUS AGREEMENT AND ALL AMENDMENTS:** 16,000,000.00

10. **AMOUNT OF THIS AGREEMENT OR AMENDMENT:** 0.00

11. **TOTAL AGREEMENT AMOUNT:** 16,000,000.00

12. **INCORPORATED ATTACHMENTS**  
THIS AGREEMENT INCLUDES THE FOLLOWING ATTACHMENTS, INCORPORATED HEREIN AND MADE A PART HEREOF:  
Amended Terms and Conditions, Attachment 1

13. **STATUTORY AUTHORITY FOR GRANT/COOPERATIVE AGREEMENT**  
Omnibus Appropriations Act, 2010, Public Law 111-117 (December 16, 2009)

14. **REMARKS**

15. **NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL**  
Mr. R. Van Ark  
CEO

16. **SIGNATURE OF AUTHORIZED GRANTEE OFFICIAL**  
Electronically Signed  
01/18/2012

17. **NAME AND TITLE OF AUTHORIZED FRA OFFICIAL**  
Ms. Gina Matrassi-ao

18. **SIGNATURE OF AUTHORIZED FRA OFFICIAL**  
Electronically Signed  
01/20/2012

19. **OBJECT CLASS CODE:** 41010

20. **ORGANIZATION CODE:** 9013000000

21. **ACCOUNTING CLASSIFICATION CODES**

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**AGENCY USE ONLY**
1. Attachment 1
Attachment 1 to Amendment No. 1

The parties, intending to be legally bound, agree to amend their Agreement of June 24, 2011 as follows:

1. Section 4 of the Grant Cooperative Agreement deleted in its entirety and the following substituted therefore:
   
   4. Project Performance Period: FROM 08/01/2011 TO 04/30/13

2. Section 5 of the Grant/Cooperative Agreement is deleted in its entirety and the following is substituted therefore:
   
   5. Federal Funding Period: FROM 08/01/2011 TO 04/30/13

3. Section 2 of Attachment 1 is deleted in its entirety, and the following substituted therefore:

   2. Scope:

   The Grantee shall furnish or cause to be furnished all personnel, facilities, and equipment, and other materials and services (except as otherwise specified herein) necessary to perform the Project, as set forth in the Statement of Work (Attachment 3) and any supplements or amendments thereto, which the Parties agree is pursuant to the representations, certifications, and assurances set forth in the Grantee’s application(s), and any amendments thereto (“Application”), incorporated herein by reference and made a part hereof.

4. Section 5.g. of Attachment 1: A new subsection "g." is added to Section 5 as follows:

   g. FRA recognizes that, except to the extent preempted by federal law, any potential repayment obligation and Project funding assistance contribution of the Grantee under this Agreement are subject to the availability of appropriations by the California State Legislature, and in the case of Proposition 1A bond funds, certain other legal requirements set forth therein. The Grantee applied for and has been awarded Federal funds through the FRA’s competitive discretionary High-Speed Intercity Passenger Rail (HSIPR) grant program with the understanding that funding assistance for the Project shall be provided as set forth herein. The Grantee has entered into this Agreement with the firm intention of completing or causing all of the tasks described herein to be completed, including providing or causing the financial contribution of funding assistance for the Project to be provided as set forth herein. The Parties recognize that the Grantee will secure such financial contribution through the execution of a funding agreement with the Peninsula Corridor Joint Powers Board. The Grantee will seek and diligently pursue any required appropriations from the California State Legislature and diligently seek to satisfy such other requirements in Proposition 1A in a timely and appropriate manner if required to meet any obligations under this Agreement.

5. Section 1.h. of Attachment 2 is deleted in its entirety and the following substituted therefore:
**h. Project** means the task or set of tasks set forth in the approved Application as now reflected in and refined by the individual work efforts set forth in Attachment 3 which the Grantee will carry out pursuant to this Agreement.

6. **Attachment 3 of the Agreement:** Attachment 3 is deleted in its entirety and the following substituted therefore:

**STATEMENT OF WORK**

**California High-Speed Train System – San Francisco to San Jose Project Section:**

**Communications-Based Overlay Signal System/Positive Train Control System**

**Project Development Phase**

**BACKGROUND**

On October 16, 2008, President Bush signed the Rail Safety Improvement Act of 2008 (“RSIA”) into law. RSIA reauthorized the Federal Railroad Administration’s (FRA) safety programs and reemphasized that the highest priority of FRA is to ensure the safety of our Nation’s railroad system. The Act also included a mandate that all Class I railroads and intercity passenger and commuter railroads implement positive train control (PTC) by December 31, 2015. This requirement applies to the California High-Speed Rail Authority’s (CHSRA or Grantee) San Francisco to San Jose portion of the California High-Speed Train (CAHST) System, which may include shared use of the Peninsula Corridor Joint Powers Board’s (PCJPB) Caltrain corridor.

PTC is an advanced technologies collision avoidance system designed to monitor train location and to prevent collisions and other related safety incidents. In particular, the goals of PTC are to help prevent train-to-train collisions, speeding and overspeed derailments, incursions into track work zones, and the movement of trains through switches left in the wrong position. Through sophisticated technology, PTC is designed to keep a train under its maximum speed limit and within the limits of its authorization to be on a specific track.

CHSRA intends to establish an agreement with PCJPB who is pursuing development and implementation of Communications Based Overlay Signal System/Positive Train Control (CBOSS/PTC), which will improve rail safety, provide enhanced operational benefits for passenger rail service, and fulfill federally mandated positive train control safety improvements along the Caltrain/CAHST San Francisco to San Jose corridor. The CBOSS/PTC communication system has been specified to provide a reliable means for PTC information exchange at speeds up to 125 mph between CBOSS/PTC-equipped vehicles, wayside devices, employees-in-charge handheld devices, and the operations control center in San Jose.

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1 A decision on construction and operation of high-speed rail in the San Francisco to San Jose section of the CAHST system will be made only after all required environmental reviews under the National Environmental Policy Act, California Environmental Quality Act, and related laws and regulations have been successfully completed.
The CBOSS/PTC system will prioritize the provision of the statutory PTC functionality: automatic enforcement to protect against stop signal run through, train-to-train collisions, overspeed, intrusion into work zones, and routing over misaligned switches satisfying the requirements of the RSIA. The CBOSS/PTC specification also includes a solution that will allow for improved schedule management, station stop enforcement, crossing safety improvements, and optimized operating performance.

Steps to completion of the CBOSS/PTC system include design development, final design and acceptance, material equipment manufacturing and procurement, field installation and testing, commissioning, and safety certification of an interoperable vital train control system. This Grant will contribute funding toward the design development of the CBOSS/PTC system and associated project administration that is necessary for the Critical Design Review (Project).

PCJPB has commenced the procurement of the CBOSS/PTC system. PCJPB plans to execute a design/procure/install system contract by fourth quarter of 2011. Consistent with the requirements of this Grant Agreement, the procurement will comply with the Buy America requirements contained in 49 U.S.C. § 24405(a).

GENERAL OBJECTIVE AND PROJECT BENEFIT

The Grantee intends to carry out the Project through an agreement with PCJPB to complete the design development necessary for the Project. PCJPB will manage the Project and provide direct oversight over the contractor; however, the Grantee is responsible for completing the Project.

CHSRA and PCJPB contemplate that the Caltrain corridor CBOSS/PTC system would be provided on all main tracks between San Francisco (milepost [MP] 0.1) and CP Lick (MP 51.6) along the San Francisco to San Jose corridor of the CAHST System. As a result of this Project, the Grantee will have the information necessary to determine the design solution that prioritizes the statutory PTC functionality: a vital overlay system that satisfies the requirement of the RSIA but may also provide improved schedule management, station stop enforcement, crossing safety improvements, and optimized operating performance.

The Project will produce a detailed design development plan for implementing PTC in the Caltrain corridor, which when constructed would provide a safer and more functional work environment while reducing costs during construction of the San Francisco to San Jose section of the CAHST System. Moreover, the development of the CBOSS/PTC product supports the CAHST schedule because the solution will be implemented in advance of currently planned CAHST implementation in the corridor.

The work funded by this grant/cooperative agreement will identify the necessary interoperable interfaces that CHSRA must specify for its Automatic Train Control system procurement. This will reduce technical risk for CHSRA and reduce project cost contingencies for the shared corridor design and implementation.

DESCRIPTION OF WORK
The major tasks and deliverables of this Project to be carried out and completed by the Grantee through the agreement with PCJPB are as follows:

- **Task 1 – project execution plan and project administration** (Project scope description and detailed work breakdown structure (WBS); Interoperability Coordination Plan; Design, Procurement, Installation, and Testing Management Plans and Quality Assurance/Quality Control Plan; Project Safety and Security Management Plan, Configuration Management Plan, and Risk Management Plan; Training Plan and Project Baseline Schedule; System Engineering Plan; and related activities);
- **Task 2 – development of PTC data** that includes corridor mapping update, data gathering, and PTC database development;
- **Task 3 – system architecture and concept design and approval** (system integration and interface requirement specifications, system utility plan, and related activities);
- **Task 4 – PTC Development Plan (PTCDP);**
- **Task 5 – system hardware and software critical design and approval** (field, onboard, data communications, and back office system critical design packages including software report, software testing plan, and procedure); and
- **Task 6 – PTC Product Safety Plan (PTCSP) outline.**

**Project Limits:**

This Project consists of design and development work and does not include implementation, final design or construction. It will further development of a CBOSS/PTC system that, once implemented, will provide vital overlay of its existing wayside block signal and centralized traffic control systems on the mainline tracks between the northern terminal located at 4th and King Street Station in San Francisco and CP Lick south of San Jose.

**Task 1: Project Administration and Project Execution:**

The Grantee, through agreement with PCJPB, shall oversee Project administration and execution. PCJPB shall review contractor’s key personnel resumes and approve the contractor’s Project organization structure, which addresses relationships among the PCJPB Caltrain corridor project management team, contractor’s project team, and third parties.

PCJPB will provide track access training material for all personnel participating in the design development phase of the Project on the PCJPB standards and Roadway Worker Protection and will conduct proficiency tests.

The Grantee, through agreement with PCJPB, shall submit for FRA’s review and approval the Project Execution Plan, which will demonstrate the work scope, baseline budget, schedule, its
precise execution methods, and the administration processes and procedures, and include the following:

- Project scope description and its WBS for delivery of the CBOSS/PTC system;
- Development and approval of the Contractors’ Contract Deliverables Requirements List (CDRL);
- Development and approval of the Project Integrated Baseline Schedule;
- Integrated Work Plan;
- Interface Management Plan;
- Quality Assurance and Control Plan;
- Health and Safety Plans;
- Risk Management Plan that addresses project risk identification, assessment, evaluation, and mitigation process; Project risk register;
- PTC Safety Program to achieve Caltrain corridor PTC system certification;
- Caltrain System Safety Security Management Plan;
- Engineering Management Plan;
- Procurement Management (Material and subcontract) and Material assignment schedule (MAS);
- Testing and Commissioning Plan;
- System Cutover and Implementation Plan;
- Project Controls Plan (Budget/Cost, Schedule, Change Management);
- Configuration Management System;
- Training Plan;
- System Engineering Plan; and
- Interoperability Coordination Plan

The Grantee, through agreement with PCJPB, shall complete the specification and system design for PTC, giving priority to the PTC statutory functions (prevent train to train collisions, prevent overspeed derailments, protect road workers [operating within the limits of their authority], prevent movement of train through misaligned switch, and interoperate with other railroads PTC systems).

**Task 2: PTC Data Management**

PTC Data Management is actual development of a PTC database and ongoing effort of managing PTC data. To meet FRA’s safety requirements and to ensure the implementation of the safest possible CBOSS/PTC system, the Grantee, through agreement with PCJPB, shall develop or cause to be developed a reliable and accurate CBOSS/PTC database with spatially enabled maps of all railroad components relevant to rail operations. This CBOSS/PTC database will contain
The database must have up-to-date mapping to establish the indispensable foundation for a CBOSS/PTC system. To accomplish this, the Grantee will ensure current PCJPB track charts and composite maps from San Francisco to San Jose or Gilroy are updated with high-accuracy track centerline stationing and mileposts and establishment of coordinates (latitude and longitude) for all required CBOSS/PTC data points. The track charts, composite maps, and operating characteristics will allow the vital CBOSS/PTC database to be established and maintained as a CBOSS/PTC “controlled” document and to ensure the data meets or exceeds the minimum requirements of FRA Part 236, Subpart I – Positive Train Control system.

**Task 3: System Architecture and Concept Design**

The Grantee, through agreement with PCJPB, shall complete or caused to be completed the Preliminary Design, which shall represent the architecture of hardware and software elements and their interfaces both internal and external to the appropriate level of detail as defined by FRA. Comprehensive product specifications are to be included as well as Interface Control Documents that establish how the design elements connect and work with one another. Successful completion of the Preliminary Design Reviews provides assurance that the follow-on work to develop the Critical Design Review packages can be commenced with minimum risk.

Before Preliminary Design begins, a site survey of the Center Control Facility and signal and grade crossing equipment enclosures shall be performed to verify that the configuration of the signal system corresponds to the current (at the time of survey) as-built information for all locations where Caltrain CBOSS/PTC system equipment will be needed.

The Preliminary Design documentation will provide the basis for an initial evaluation of the System’s operational performance and its reliability and availability. A suite of approved engineering, design, and quality assurance plans governs the entire design process.

**Task 4: Caltrain PTC Development Plan**

The Grantee, through agreement with PCJPB, shall develop or cause to be developed a Caltrain corridor PTCDP in accordance with FRA’s regulation at 49 C.F.R. 236.1015. The PTCDP shall consist of a detailed description of the CBOSS/PTC system itself and a Concept of Operations document describing the use of CBOSS/PTC for railroad operations in this corridor. Any supporting materials, including development-related deliverables, will be included as part of the PTCDP.
Task 5: System Hardware and Software Critical Design and Approval

The objective of the Critical Design Phase is to define at a detailed level each type of element that makes up the system, both from a hardware and software (including data) perspective. The detailed definition of element types and the interfaces that join them allows functional and system operating performance verification to be achieved.

The Grantee through the agreement with PCJPB shall complete or cause to be completed the Critical Design Review (CDR) package, which includes updated analyses demonstrating that system performance, including operating, reliability, availability, and maintainability, will meet the contract requirements and that equipment layout information is acceptable for all installation locations and each type of vehicle. Verification of the design is typically done within simulated equipment environments and/or by document review. Successful completion of the CDR allows Final Design efforts to be commenced for all installation locations and train types following the CDR accepted element type designs at minimum program risk.

The Grantee, through agreement with PCJPB, shall complete the specification and system design for PTC giving priority to the PTC statutory functions (prevent train-to-train collisions, prevent over speed derailments, protect road workers, operating within the limits of their authority, prevent movement of train through misaligned switch, and interoperate with other railroads PTC systems).

Task 6: PTCSP Outline

The Grantee, through agreement with PCJPB, shall develop or cause to be developed the CBOSS/PTC PTCSP in accordance with the requirements of 49 C.F.R Part 236 regulations pertaining to the PTC Safety Plan. Since the PTCSP must be developed to address the complete system, baseline product safety management activities addressing product-specific or product-related issues shall be provided that describes how the CBOSS/PTC system will be safely supported and operated. The PTCSP Outline shall focus on the following areas:

- The description of the system architecture that satisfies the safety requirements. The system architecture documentation shall describe both hardware and software aspects.
- A list of system components and their physical relationship within the system. Safety-critical functions performed by the system shall be identified.
- The description of hazard assessment and mitigation; subsystem and system hazard analyses process.
- Summary-level description of major tasks and activities of system safety management and system safety engineering required to identify, evaluate, and eliminate/control hazards.
- Major system safety program milestones.
The PTCSP shall be developed so as to be consistent with the Notice of Product Intent (NPI) filed by PCJPB for the Caltrain corridor, and the PTCDP that will be prepared and submitted after the notice to proceed is issued to PCJPB’s contractor because it requires Contractor input and support.

**PROJECT SCHEDULE**

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**Schedule of Work:**

The period of performance for the above work be from August 2011 and end April 30, 2013.

**Prerequisites:**

1. Provisional approval of PCJPB PTCIP and PTCNPI issued on September 30, 2010.

2. PCJPB PTCIP progress report submitted on March 25, 2011.

**PERFORMANCE OBJECTIVES AND DELIVERABLES**

This Project is being undertaken because development and ultimately installation of the CBOSS/PTC system will reduce cost and risk for the high-speed rail and other operations on the corridor and will contribute to eventual implementation of future high-speed rail service by ensuring signal priority as well as throughput and worker safety protections by creating the work windows necessary for construction of California’s high-speed train project while passenger and freight rail service continues to operate.

Deliverables by Task are listed in the following:
**Task 1: PTC System Project Administrative and Project Execution**

1. Approved Project Org. Chart
2. Interoperability Coordination Plan;
3. System Engineering Plan;
4. Contractor’s Project Execution Plans:
   a. Project Scope Description and its WBS;
   b. Contractors’ Contract Deliverables Requirements List (CDRL);
   c. Project Integrated Baseline Schedule;
   d. Integrated Work Plan;
   e. Interface Management Plan;
   f. Quality Assurance and Control Plan;
   g. Health and Site Safety Plan;
   h. Risk Management Plan & Risk Register;
   i. Caltain System Safety Security Management Plan;
   j. Engineering Management Plan;
   k. Procurement Management Plan and Material Assignment Schedule;
   l. Testing and Commissioning Plan;
   m. System Cutover and Implementation Plan;
   n. Project Controls Plan (Budget/Cost, Schedule, Change Management);
   o. Configuration Management System; and
   p. Training Plan.

**Task 2: PTC Data Management**

1. Outlined Data Management Plan.
2. Updated plans including maps and track charts with relevant CBOSS/PTC track, signal, and operation data.
3. Outline of standards and requirements for database infrastructure.

**Task 3: System Architecture and Concept Design and Approval**

1. Preliminary design package – vehicle
   a. Vehicle subsystem architecture;
   b. Vehicle subsystem layouts for revenue cars, locomotives, and work trains;
c. Vehicle hardware designs;
d. Vehicle software designs including on-board database;
e. Vehicle interface designs; and
f. Vehicle human interface design.

2. Preliminary design package – wayside
   a. Wayside subsystem architecture and layout;
   b. Wayside subsystem hardware designs;
   c. Wayside subsystem software & database designs;
   d. Wayside subsystem interface designs; and
   e. Wayside subsystem installation drawings including transponder placement, if used.

3. Preliminary design package – wireless network
   a. Wireless network architecture;
   b. Wireless network system design and layout;
   c. Radio coverage design;
   d. Radio licensing requirements;
   e. Data coding, message structure, protocol;
   f. Wireless network back-haul and other network and network interface designs;
   g. Data communications system architecture; and
   h. Data communications system layout.

4. Preliminary design package – back-office subsystem(s)
   a. Office system architecture;
   b. Office equipment layouts at ROCS;
   c. Office hardware designs;
   d. Office software designs;
   e. Office database designs;
   f. Office interface designs; and
   g. Office human interface design.
   h. ROCS – CBOSS/PTC functional design;
   i. ROCS – CBOSS/PTC interface design; and
   j. ROCS – CBOSS/PTC human interface design.

**Task 4: Caltrain Corridor PTC Development Plan**
Caltrain Corridor PTCDP

Task 5: Critical Design and Approval

1. Critical design package – vehicle (each type of locomotive and train end)
   a. Vehicle subsystem architecture;
   b. Vehicle subsystem layouts for revenue cars, locomotives, and work trains;
   c. Vehicle hardware designs;
   d. Vehicle software designs including onboard database;
   e. Vehicle interface designs; and
   f. Vehicle human interface design.

2. Critical design package – wayside (each type of wayside location)
   a. Wayside subsystem architecture and layout;
   b. Wayside subsystem hardware designs;
   c. Wayside subsystem software & database designs;
   d. Wayside subsystem interface designs; and
   e. Wayside subsystem installation drawings including transponder placement, if used.

3. Critical design package – wireless network
   a. Wireless network architecture;
   b. Wireless network system design and layout;
   c. Radio coverage design;
   d. Radio licensing requirements;
   e. Data coding, message structure, protocol;
   f. Wireless network back-haul and other network and network interface designs;
   g. Data communications system architecture; and
   h. Data communications system layout.

4. Critical design package – back-office server(s)
   a. Office system architecture;
   b. Office equipment layouts at ROCS;
   c. Office hardware designs;
   d. Office software designs;
   e. Office database designs;
   f. Office interface designs; and
g. Office human interface design.

h. ROCS – CBOSS/PTC functional design;

i. ROCS – CBOSS/PTC interface design; and

j. ROCS – CBOSS/PTC human interface design.

Task 6: Outline JPB PTC Product Safety Plan

1. Preliminary draft of outline PTC Product Safety Plan

PROJECT ESTIMATE/BUDGET

The total estimated cost of the Project (CBOSS/PTC Development Phase) is $20,000,000, for which FRA will contribute an estimated 80% of the total cost but not more than $16,000,000. Any additional expense required beyond that provided in this grant/cooperative agreement to complete the Project shall be borne by the Grantee. The Project cost summary by Task is described in the table below:

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| Total Project cost | 20.00 |

* The total for project contingency is the aggregate of individual task contingencies.
CBOSS/PTC System Project – Development Phase (FRA Grant)

FRA (80% of project cost): $16,000,000

Grantee Contribution - State Prop 1B & Local funds (20% of project cost): $4,000,000

Total Project Cost $20,000,000

PROJECT COORDINATION

Coordination with other Railroads:

The Caltrain/CAHST San Francisco to San Jose corridor is host to the following tenant railroads and the PTC equipment on these operators’ trains must be interoperable with the Caltrain and CAHST wayside system:

South of Quint Street lead interconnects with:

- Union Pacific Railroad (UPRR)

South of CP Coast, Caltrain interconnects with:

- Amtrak and California Department of Transportation (Caltrans)
- Capital Corridor Joint Powers Authority
- San Joaquin Regional Rail Commission, managing agency for Altamont Commuter Express (ACE)

The Caltrain services operate as a tenant railroad on a portion of track owned by UPRR between CP Lick and Gilroy Station, and will require interoperability with the UPRR. The freight railroads will provide for the core requirements of PTC, however, they also have specific needs such as energy management, train health status and train dynamics management that are not required for interoperability from a tenant railroad and regulatory perspective.

The Caltrain/CAHST San Francisco to San Jose corridor PTC system will consist of an existing Automatic Block Signal (ABS) system and Centralized Traffic Control (CTC), which will be supplemented by the addition of a vital communications-based system designed to be interoperable with V-ETMS. Caltrain corridor tenant railroads will be utilizing V-ETMS onboard equipment.

The Caltrain/CAHST San Francisco to San Jose corridor PTC system will be designed, and would be built, tested and placed into service as part of the PTC system contract PCJPB intends to execute in fourth quarter 2011. Various provisions of the contract will be used as the vehicle to accomplish the requirements of this SOW. The PTC system design that PCJPB intends to implement is outlined in PCJPB’s PTC Notice of Product Intent (NPI). These design
requirements include specific requirements for interoperability between the Caltrain corridor/CAHST San Francisco to San Jose Project section’s PTC system and the PTC technology used by the tenant railroads, V-ETMS. The NPI includes, and associated contract will include, elements (e.g., implementation and construction) beyond the Project Limits, which element accordingly are not funded or covered by this Agreement.

Coordination with FRA

The Grantee, through agreement with PCJPB, shall maintain a close relationship with FRA during the Project. Informal presentations, discussion and draft documents should be provided to FRA to receive guidance and endorsement of the processes being used for meeting FRA safety regulations.

Coordination with PCJPB

The Project is proposed to be funded by Federal, State (non-Prop 1A), and local sources, including the FRA High-Speed Intercity Passenger Rail funds being provided through this Agreement. PCJPB is the railroad owner and operator. CHSRA is the Grantee and the funding partner with FRA for the Project. CHSRA and PCJPB will enter into a separate cooperative or joint development agreement to complete the Project (CHSRA/PCJPB Agreement). CHSRA will administer this Grant Agreement, process reimbursements, monitor the Project, and provide status reports as needed to FRA. Through the CHSRA/PCJPB Agreement, the PCJPB will be responsible for managing the Project and will work directly with the Grantee to provide any information requested by FRA.

PROJECT MANAGEMENT

The Grantee intends to perform all Project Management (PM) services described in this Section through the CHSRA/PCJPB Agreement but remains ultimately responsible for ensuring that the following PM services are carried out. The Grantee’s costs for its share of PM and grant administration services may be chargeable against the Total Project Cost.

Project Execution Plan (PEP) – The PEP and Project System Engineering Plan submitted by PCJPB’s Contractor as described in the Task 1 above shall be reviewed and approved. Project execution planning is a continuous, iterative process, and PEP is intended to be a living document that will be revised periodically to fully describe evolving aspects or phases of the project.

Contract Deliverable Requirement List (CDRL) – The selected contractor’s CDRL will be reviewed and approved within 45 days of NTP. The CDRL shall be consistent with and support the project Baseline Schedule and reflect the relationship with the project WBS. The CDRL is a living document and is required to be updated to reflect any changes to the work and to be expanded corresponding to design, analysis, and test-related documents as the project evolves. Approved CDRL will be used as a tool for tracking and monitoring deliverable and submittal status.

Design Review and Approval – During the evolution of design, the Grantee, through agreement with PCJPB, will monitor the Contractor’s efforts to determine the degree to which objectives of the Contract are being achieved through the use of design reviews and audits. The Contractor
must establish validity, compatibility, and conformance with interface requirements, through the performance of system design demonstrations, at the physical, functional, and operational program levels. Design reviews, audits, and inspections shall be conducted jointly by PCJPB, through the Grantee, and the PCJPB Contractor.

Risk Register – All credible risks shall be recorded and evaluated in the risk register. The risk register shall be continually updated to indicate newly identified risks as well as risks that are considered closed. The Contractor shall submit its risk register as part of the Monthly Progress Report submittal.

Change Management – A formalized process and procedure for identifying and evaluating trends (a deviation from the established baseline) for budget or schedule throughout the life of the project shall be established so that timely appropriate action can be taken by the project team without cost or wasted effort. The essence of cost-trending is timeliness rather than precision, enabling PCJPB and the Contractor to make timely decisions that can influence the direction of project costs. A Trend Report, which identifies scope or nonscope changes, cost, and schedule impact for each trend, shall be submitted by the Contractor and reviewed by PCJPB and the Grantee. Trends, which are identified and approved by PCJPB for scope changes, will be processed as a Change Order. The Contractor will identify which changes and trends are attributable to the Owner/Project and which are at no-cost to the project.

Project Forecast – The entire project shall be periodically reevaluated to ensure that all elements of the project properly interrelate and that the forecasted overall project cost and schedule reflect the best, most current judgment of the project team. The objectives of a project forecast are to evaluate the current status of the total project cost (to-date and to-go) and the project schedule to determine critical items for review and action and to provide a sound basis for future project control. Project forecast typically includes budget, schedule and scope change reviews, escalation, contingency analyses, etc.

Monthly Progress Report – Contractor’s Monthly Progress and Performance Report highlights key/major events accomplished, critical project issues (areas of concern), and proposed corrective actions (including PCJPB’s actions), project major milestones planned versus actual/forecast, key milestones and/or events for the next month. The monthly report shall include discipline highlights and a table showing plan versus actual progress for the development phase of the project. If significantly behind plan, the report shall include a brief explanation as to why progress has fallen behind and what corrective action is in progress or being planned to recover. Emphasis should be placed on addressing current events impacting the execution of the work and the proposed work around. An Overall Total Project Cost Summary that reflects total contract value to-date, contract payment status, Project Management Schedule along with critical path analyses, Project Change Log, Quality Compliance Report, and Safety Report and Risk Register shall also be part of monthly report submittal. PCJPB shall submit a project Monthly Progress Report to Grantee in support of Grants management and reporting.

7. Except as specifically amended hereby, all terms, conditions, and attachments of the original Agreement will remain in full force and effect, and the parties hereto agree thereto.