

Finance & Audit Committee Update

February 11, 2014



CALIFORNIA
High-Speed Rail Authority

Finance & Audit Committee

Chief Financial Officer

Ensure our financial integrity

Enhance our internal controls

Finance & Audit Committee

Chief Financial Officer

Financial Risk & Compliance

- Effective Financial Risk Management and Compliance
 - Value Creation/Preservation

Growth & Performance

- Managing Operational Performance
 - Value Creation/Preservation

Core Functions & Back Office

- Effective and Efficient Back Office Operations Management
 - Value Preservation

Executive, Board, & Stakeholders

- Delivering Strategic Growth and Value
 - Value Creation

Finance & Audit Committee

- Financial Reporting
- Audits
- Risk Management
- Project Update

Finance & Audit Committee

Financial Reporting

➤ **Summary of Financials**

- Summary of Financial Reports

➤ **Invoice Payments**

- Accounts Payable Aging Report
- Cash Management Report

➤ **Administrative Budget**

- Executive Budget Summary
- Summary of Monthly Budget & Expenditures

➤ **Capital Outlay Budget**

- Capital Outlay Budget Summary

➤ **Total Expenditures & Forecasts**

- Total Project Expenditures with Forecast

➤ **Contracts & Procurements**

- Contracts & Expenditure Report

➤ **Projects & Initiatives**

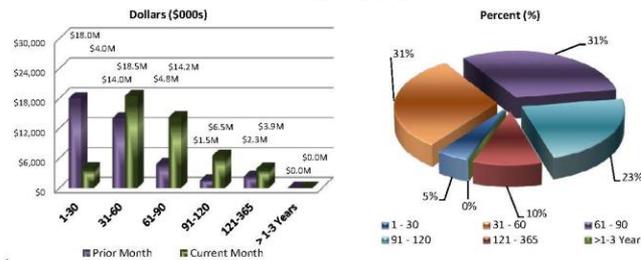
- Projects & Initiatives Report

Finance & Audit Committee

Summary of Financial Reports

CA High-Speed Rail Authority
Summary of Financial Reports
February 2014

Accounts Payable Aging Reports ¹



¹ Source of information and Details: Accounts Payable Report.

State Operations ²



² Source of information and Details: Summary of Monthly Budget and Expenditures.

Capital Outlay ^{3,4}

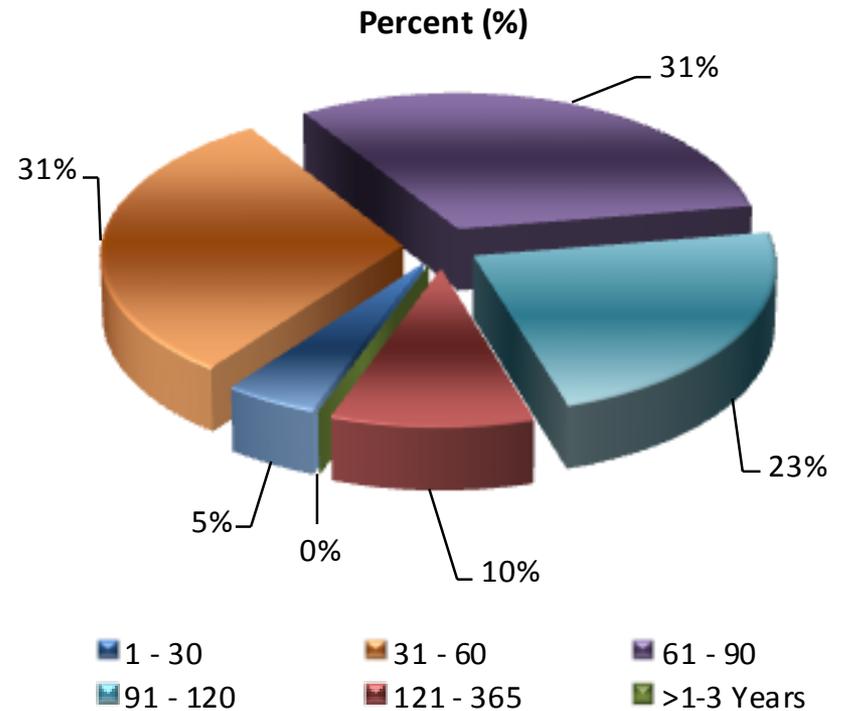
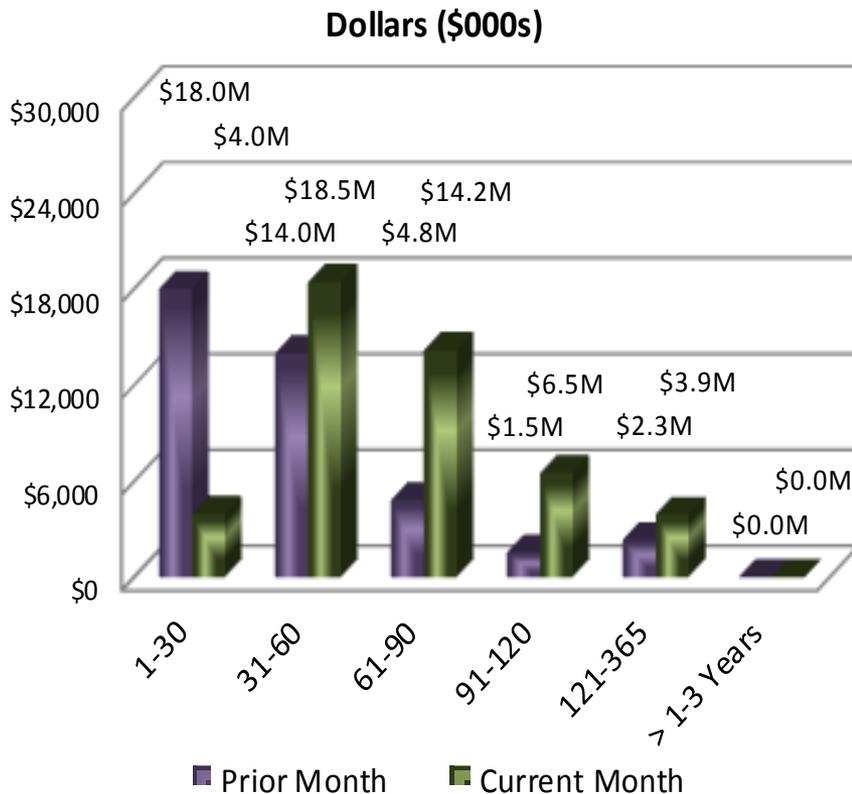


³ Source of information and Details: Capital Outlay Budget Summary.

⁴ Displays actual obligations (expenditures) compared to remaining budget (projected) for FY 13/14.

Finance & Audit Committee

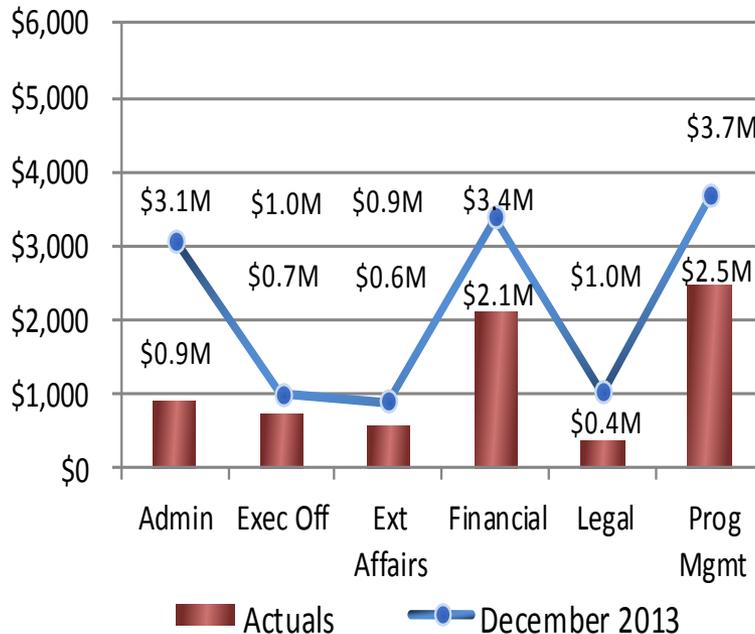
Invoice Payments



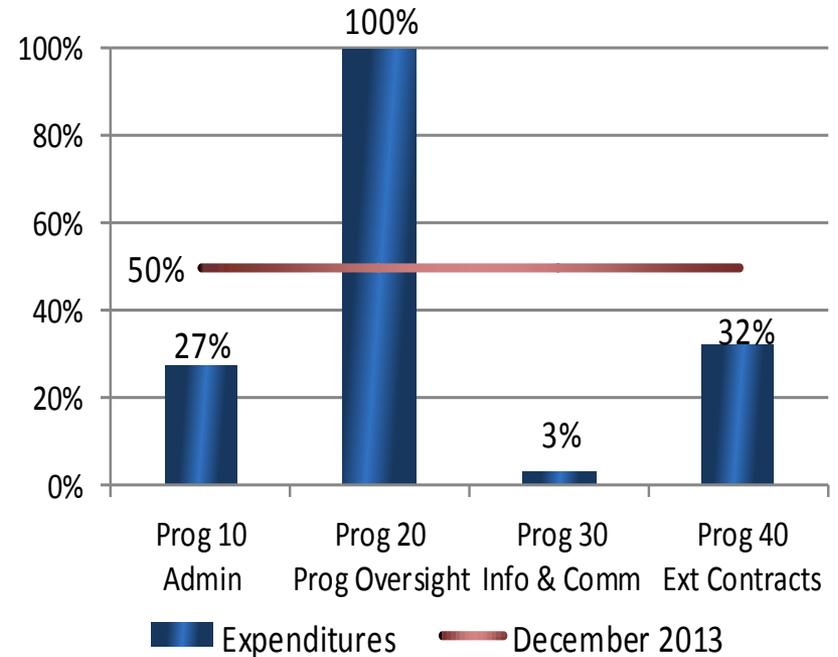
Finance & Audit Committee

Administrative Budget

Expenditures (\$000s)



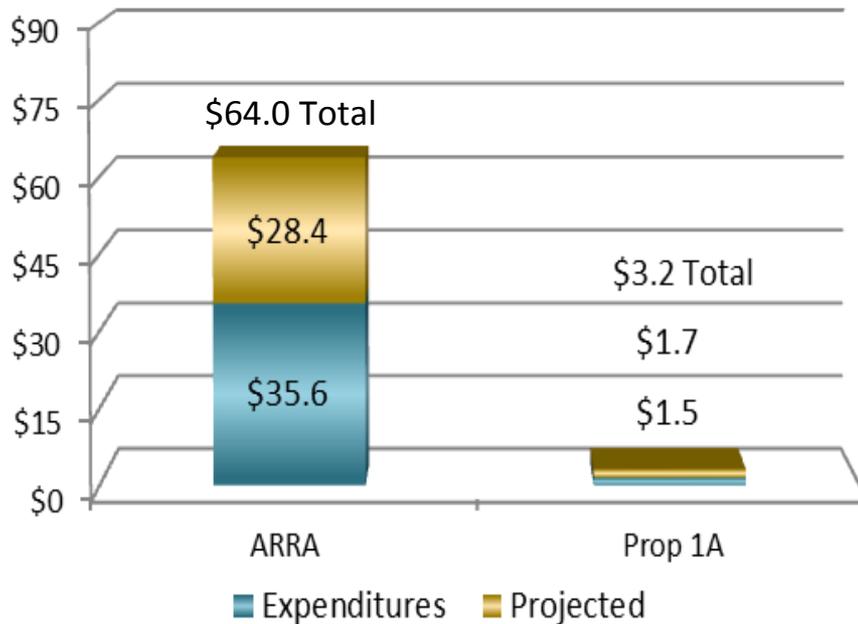
Percent Of Budget Expended By Program



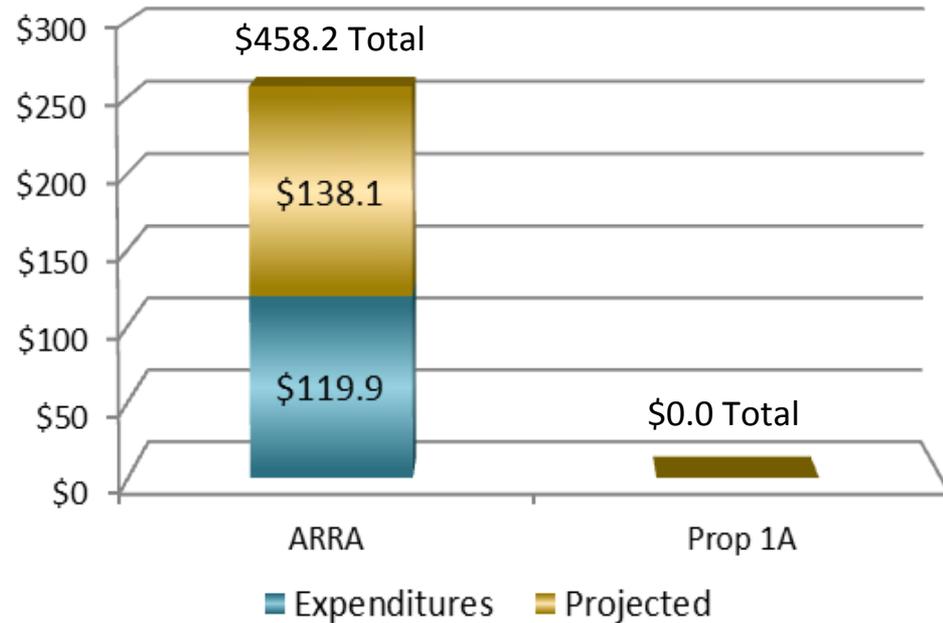
Finance & Audit Committee

Capital Outlay Budget

Planning (Millions)



Construction (Millions)



Finance & Audit Committee

Accounts Payable Aging

	CA High-Speed Rail Authority						
	Accounts Payable Aging Report February 2014						
Number of calendar days the invoice is past due	1-30 Days	31-60 Days	61-90 Days	91-120 Days	121 Days -1 Year	>1-3 Years	TOTALS
REGIONAL CONSULTANTS/PROJECT MGT TEAM	\$1,001,562.10	\$6,532,172.46	\$6,690,006.25	\$4,867,802.89	\$2,177,433.59	\$446.07	\$21,269,423.36
CONSTRUCTION/RIGHT OF WAY	\$2,055,473.70	\$10,421,318.11	\$7,340,193.75	\$1,610,524.72	\$648,294.52	\$0.00	\$22,075,804.80
THIRD PARTY/RESOURCES AGENCIES	\$835,571.68	\$1,453,354.24	\$157,012.47	\$38,054.60	\$887,782.12	\$0.00	\$3,371,775.11
ADMINISTRATION/SUPPORT	\$65,766.51	\$74,739.97	\$32,200.86	\$2,685.98	\$177,203.25	\$0.00	\$352,596.57
TOTALS	\$3,958,373.99	\$18,481,584.78	\$14,219,413.33	\$6,519,068.19	\$3,890,713.48	\$446.07	\$47,069,599.84

- 1-30 Days, 31-60 Days, 61-90 Days, 91-120 Days, 121 Days-1 Year, >1-3 Years - Number of calendar days the invoice is past due
- Regional Consultants - Engineering firms conducting environmental clearance and preliminary engineering design
- Project Management Team - Provides Program Management Services in support of the CHSRA
- Construction / Right of Way dollars added February 2014
- Third-party Agreements support utility relocation in preparation for construction
- Resource Agencies provide support during the environmental review process leading to a Record of Decision
- Administrative/Support - Costs of general operations of the California High-Speed Rail Authority

	CA High-Speed Rail Authority						
	Forecast Balance Pending Federal Railroad Administration Approval February 2014						
	1-30 Days	31-60 Days	61-90 Days	91-120 Days	121 Days -1 Year	>1-3 Years	TOTALS
REGIONAL CONSULTANTS/PROJECT MGT TEAM	\$144,121.51	\$149,596.18	\$401,476.86	\$392,039.44	\$11,323.01	\$0.00	\$1,098,557.00
CONSTRUCTION/RIGHT OF WAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
THIRD PARTY/RESOURCES AGENCIES	\$799,536.04	\$1,453,354.24	\$157,012.47	\$38,054.60	\$887,782.12	\$0.00	\$3,335,739.47
ADMINISTRATION/SUPPORT	\$65,766.51	\$74,739.97	\$32,200.86	\$2,685.98	\$177,203.25	\$0.00	\$352,596.57
TOTALS	\$1,009,424.06	\$1,677,690.39	\$590,690.19	\$432,780.02	\$1,076,308.38	\$0.00	\$4,786,893.04

Finance & Audit Committee

Cash Management



Prop 1A Bond Fund 6043

Cash Management Report as of January 1, 2014

	<u>Description</u>	<u>Status</u>	<u>Balance</u>
Support			
Cash In	Cash balance as of 1-1-14		\$ 4,589,480
	Pending Cash In From DGS Corrections		\$ 3,257,320
Cash Out*	Claims in Process As of 1/1/14		\$ (494,907)
	Estimated January Claims To Be Processed		\$ (1,250,000)
	Invoices Received Pending Cash Approval		
	State Staffing Assistance	Payable	\$ (1,002,432)
	Phase II Regional Consultant	Payable	\$ (592,432)
	Phase II Regional Consultant	Payable	\$ (470,827)
	Phase II Regional Consultant	Payable	\$ (138,919)
	Federal Agency Contracts	Projected	\$ (650,000)
	Air Quality Mitigation	Projected	\$ (500,000)
	Phase II Regional Consultant	Projected	\$ (500,000)
*Anticipated Expenditures for the Next 90 Days			
Total Cash Balance, Adjusted			\$ 2,247,283
FRA Reimbursements To be Submitted			
Cash In	Prior Year Invoices (Pending completion of DGS Year End Reconciliation)		\$ 6,200,000
	Madera County Settlement (Pending Approval of ARRA Grant Amendment #6)		\$ 5,000,000
	Total Outstanding Reimbursements to be Requested from FRA		\$ 11,200,000
Cash Balance Upon Receipt of Reimbursements			\$ 13,447,283

HSRA is actively managing cash flow to ensure that the needs of the department will be met for the fiscal year. The Notice to Proceeds (NTPs) for the affected vendors are in line with the cash projections.

Finance & Audit Committee

Summary of Monthly Budget & Expenditures

Summary of Monthly Budget and Expenditures
by Function and Division
February 2014



Program	Branch Office	Annual Budget	YTD Expenditures	% of YTD Expenditures
10	Administration	\$21,948,000		
	Fixed Expenditures:			
	Personnel Services		5,444,759	24.81%
	Rent		158,318	0.72%
	Contracts		249,239	1.14%
	Variable Expenditures:			
	Travel In-State		37,493	0.17%
	Travel Out-of-State		3,357	0.02%
	Direct Pay		0	0.00%
			5,893,166	26.85%
20	Program Management Oversight	\$1,000	1,000	100.00%
			1,000	100.00%
30	Public Information & Communications Outreach	\$500,000	15,208	3.04%
			15,208	3.04%
40	Fiscal & Other External Contracts	\$3,750,000	1,214,968	32.40%
			1,214,968	32.40%
	Summary of Budgets	\$26,199,000	7,124,342	27.19%

Finance & Audit Committee

Executive Budget Summary

CA High-Speed Rail Authority
FY 2013-14
Budget and Expenditure Report
February 2014

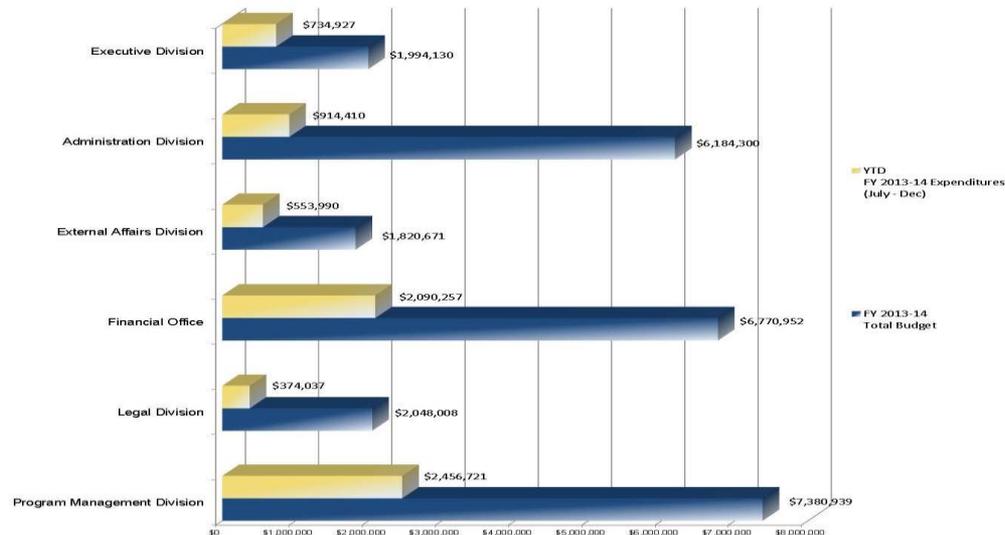


Budget Summary
Current Year 2013-14

	FY 2013-14 Total Budget A	Prior Month Expenditures (Dec) B	YTD FY 2013-14 Expenditures (July - Dec) C	Total Remaining Budget (A - C)	YTD % of Budgeted Expenditures (C / A)	FY 2013-14 Forecast (Jan - June) D	YTD Expenditures & Forecast (C + D)
Executive Division	\$1,994,130	\$116,407	\$734,927	\$1,259,203	36.9%	\$907,650	\$1,642,478
Administration Division	\$6,184,300	\$291,522	\$914,410	\$5,269,890	14.8%	\$4,102,880	\$6,017,290
External Affairs Division	\$1,820,671	\$138,573	\$553,990	\$1,266,681	30.4%	\$1,387,844	\$1,941,834
Financial Office	\$6,770,952	\$459,421	\$2,090,257	\$4,680,695	30.9%	\$3,987,791	\$6,078,048
Legal Division	\$2,048,008	\$65,458	\$374,037	\$1,673,971	18.3%	\$1,684,387	\$2,058,424
Program Management Division	\$7,380,939	\$316,500	\$2,456,721	\$4,924,218	33.3%	\$3,618,223	\$6,074,945
TOTAL	\$26,199,000	\$1,387,882	\$7,124,342	\$19,074,658	27.2%	\$15,688,676	\$22,813,018

Personal Services and Operating Expenses are projected to be below budget. Of the 106.5 newly authorized positions, 42.5 have been hired to date.

Current Year 2013-14



Finance & Audit Committee

Executive Budget Summary



California High-Speed Rail Authority
2013-14 Budget & Expenditure Summary
Executive Summary - All Divisions
February 2014

Chief Executive Officer
Jeff Morales
and
Chief Deputy Director
Dennis Trujillo

Code Number	Description	FY 2013-14 Total Budget	Prior Month Expenditures (Dec)	YTD Expenditures (July - Dec)	Total Remaining Budget	FY 2013-14 Forecast (Jan - June)	YTD Expenditures & Forecast
003	Salaries and Wages Benefits*	\$12,035,916 \$3,916,000	\$683,335 \$210,725	\$4,289,262 \$1,155,497	\$7,746,654 \$2,760,503	\$6,089,164 \$1,944,816	\$10,378,426 \$3,100,313
TOTAL PERSONAL SVCS		\$15,951,916	\$894,060	\$5,444,759	\$10,507,157	\$8,033,980	\$13,478,739
201	GENERAL OFFICE EXPENSE	\$252,084	\$6,695	\$6,925	\$245,159	\$67,020	\$73,945
239	BOARD COSTS	\$45,000	\$2,918	\$15,418	\$29,582	\$15,000	\$30,418
241	PRINTING	\$86,000	\$27,595	\$27,595	\$57,405	\$34,500	\$62,095
251	COMMUNICATIONS	\$96,000	\$16,200	\$22,199	\$73,801	\$33,300	\$55,499
261	POSTAGE	\$27,500	\$669	\$3,579	\$23,921	\$5,370	\$8,949
291	TRAVEL, IN-STATE	\$146,500	\$23,694	\$37,493	\$109,007	\$64,020	\$101,513
311	TRAVEL, OUT-OF-STATE	\$26,500	\$3,357	\$3,357	\$23,143	\$13,998	\$17,355
331	TRAINING	\$63,000	\$0	\$0	\$63,000	\$18,600	\$18,600
343	RENT - BUILDING AND GROUNDS	\$1,105,000	\$28,801	\$158,318	\$946,682	\$946,682	\$1,105,000
382	INTERDEPARTMENTAL CONTRACTS	\$2,165,000	\$3,882	\$3,882	\$2,161,118	\$2,161,118	\$2,165,000
402	EXTERNAL CONTRACTS	\$4,251,000	\$292,961	\$1,308,661	\$2,942,339	\$3,019,824	\$4,328,485
428	CONSOLIDATED DATA CENTERS	\$306,500	\$0	\$0	\$306,500	\$218,700	\$218,700
431	DATA PROCESSING	\$1,678,000	\$87,161	\$92,156	\$1,585,844	\$1,056,564	\$1,148,720
TOTAL OP EXP & EQUIP		\$10,247,084	\$493,822	\$1,679,683	\$8,667,501	\$7,654,696	\$9,334,279
TOTALS		\$26,199,000	\$1,387,882	\$7,124,342	\$19,074,657	\$16,688,676	\$22,813,018

Percentage of Personal Services Budget Expended 34%

Percentage Operating Expenses & Equipment Budget Expended 16%

*For use of benefits only

Percentage of Total Budget Expended 27%

As of December 31, 2013 50%

Personal Services and Operating Expenses are projected to be below budget. Of the 106.5 newly authorized positions, 42.5 have been hired to date.

Finance & Audit Committee

Executive Budget Summary



California High-Speed Rail Authority
2013-14 Position Summary and Vacancy Report
Executive Summary Report

February 2014

Chief Executive Officer
Jeff Morales
and
Chief Deputy Director
Dennis Trujillo

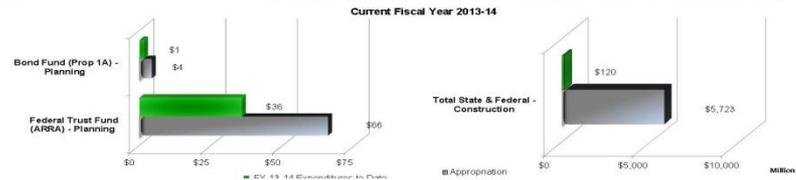
	Alloted		Revised			
	Total Positions Authorized	Budget Act	Total Positions Authorized	Total Vacant Positions	Vacancy Rate	YTD Expenditures
All Divisions	175.0	\$12,035,916	175.0	72.0	41.1%	\$4,289,262
Executive Office	14.0	\$1,406,855	14.0	7.0	50.0%	\$510,034
Administration Office	26.0	\$1,488,943	26.0	7.0	26.9%	\$459,334
External Affairs Office	14.0	\$979,750	14.0	6.0	42.9%	\$419,370
Financial Office	42.0	\$2,125,160	42.0	6.0	14.3%	\$652,397
Legal Office	6.0	\$568,300	6.0	1.0	16.7%	\$220,963
Program Management Office	73.0	\$5,436,908	73.0	45.0	61.6%	\$2,027,174
Total	175.0	\$12,035,916	175.0	72.0	41.1%	\$4,289,262
Vacancy Rate Including All Vacant Positions	175.0		175.0	72.0	41.1%	Balance \$7,746,654

The California High-Speed Rail Authority (Authority) received an increase of 106.5 newly authorized positions for the Fiscal Year 2013/14, increasing the total number of authorized from 68.5 to 175. The effective dates were staggered, ranging from August 2013 through January 2014. The Authority has been undergoing a diligent recruitment plan in order to fill a majority of these positions before the end of the current fiscal year. A significant challenge to filling vacancies was due to classifications requiring development of examinations, because there was no prior existing examination list available for the Authority's use. The examination development process typically takes approximately four months and requires a time commitment from subject matter experts at the Authority and other departments who have staff that are available to assist. The Authority is in the process of transitioning the Human Resource personal services contract from DGS to Caltrans. This will streamline the duty statement approval process; given that many of the classifications that the Authority utilizes exist at Caltrans. This will apply to any positions that are authorized in future fiscal years.

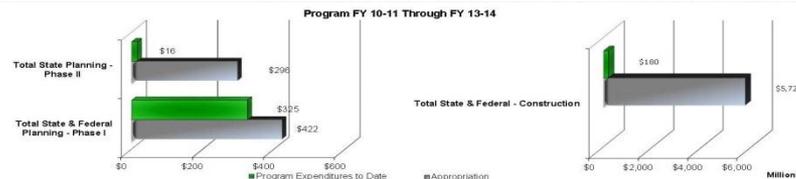
Finance & Audit Committee

Capital Outlay Budget Summary

CA High-Speed Rail Authority FY 2013-14 Capital Outlay and Expenditure Report February 2014		CALIFORNIA High-Speed Rail Authority						
Budget Summary								
Data as of December 31, 2012								
Current Year 2013-14	Notes	Appropriation 1 (A)	FY 13-14 Budget 2 (B)	FY 13-14 Monthly Expenditures 3 (C)	FY 13-14 Expenditures to Date (D)	% Expended E = (D / B)	FY 13-14 Remaining Balance F = (B - D)	FY 2013-14 Forecast G
Bond Fund (Prop 1A) - Planning		\$296,329,000	\$4,235,005	\$309,524	\$1,494,353	35%	\$2,740,651	\$3,198,763
Federal Trust Fund (ARRA) - Planning		\$422,000,000	\$65,637,070	\$5,596,636	\$35,626,559	54%	\$30,008,511	\$64,039,855
PLANNING SUBTOTAL		\$718,329,000	\$69,872,075	\$5,906,160	\$37,124,912	53%	\$32,749,163	\$67,238,618
Bond Fund (Prop 1A) - Construction		\$2,663,576,231	\$0	\$0	\$0	0%	\$0	\$0
Federal Trust Fund (ARRA) - Construction		\$3,059,176,231	\$429,750,079	\$24,607,566	\$119,862,774	28%	\$309,887,305	\$257,954,675
CONSTRUCTION SUBTOTAL		\$5,722,752,462	\$429,750,079	\$24,607,566	\$119,862,774	28%	\$309,887,305	\$257,954,675
TOTAL		\$6,441,081,462	\$499,622,154	\$30,513,726	\$156,987,687	31%	\$342,636,468	\$325,193,293



Project Summary								
Data as of December 31, 2012								
Program to Date	Notes	Appropriation (A)	Total Program Budget (B)	FY 13-14 Monthly Expenditures (C)	Total Program Expenditures to Date (D)	% Expended E = (D / B)	Remaining Balance F = (B - D)	Forecast G
Bond Fund (Prop 1A) - Phase II - Planning		\$296,329,000	\$208,893,666	\$309,524	\$15,580,968	7%	\$193,312,698	\$124,227,494
Federal Trust & Bond Funds - Phase I - Planning		\$422,000,000	\$571,900,000	\$5,596,636	\$324,947,093	57%	\$246,952,907	\$573,846,748
PLANNING SUBTOTAL		\$718,329,000	\$780,793,666	\$5,906,160	\$340,528,061	44%	\$440,265,605	\$698,074,242
CONSTRUCTION SUBTOTAL		\$5,722,752,462	\$5,722,752,462	\$24,607,566	\$180,024,348	3%	\$5,542,728,114	\$5,734,826,255
TOTAL		\$6,441,081,462	\$6,503,546,128	\$30,513,726	\$520,552,409	8%	\$5,982,993,719	\$6,432,900,497



¹ Fund appropriations for Capital Outlay are available across multiple State Fiscal Years per SB 1029. Prop. 1A bonds were sold in State Fiscal Year (SFY) 2009-10 and were available for use from SFY 2010-11 through SFY 2016-17. ARRA grant funds expire September 2017.

² Updated to reflect Budget Act of 2013, Items 2665-491 and 2665-492.

³ Expenditures are sourced from the Funding Contribution Plan (FCP). The FCP is the quarterly report prepared for the Federal Railroad Administration (FRA). The expenditures and forecast illustrate how the provisions of the grant and the required matches will be fulfilled. Illustrates the expenditures and forecast for the Phase I environmental work and the First Construction Section (FCS) only.

⁴ Actuals paid are less than expenditures due to a lag in the State and Federal Payment process.

⁵ Expenditures are less than anticipated due to a slower ROW acquisition process.

Finance & Audit Committee

Project Expenditures with Forecasts

Project Management Team (PMT) & Regional Consultants (RC) Expenditures by Fiscal Year

Section	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	Dec YTD 13-14	Forecast 13-14	Total '2013-14	Total	
Program Management (PB)	\$2,927,356	\$7,231,174	\$10,574,319	\$25,799,906	\$38,566,822	\$40,739,275	\$49,121,127	\$28,717,423	\$32,126,000	\$60,843,423	\$ 235,803,402	
San Francisco - San Jose (HNTB)			\$1,927,390	\$19,709,784	\$19,973,276	\$3,358,502	\$353,940	\$54,021	\$0	\$54,021	\$ 45,376,913	
San Jose - Merced (Parsons)			\$954,203	\$14,656,747	\$18,319,746	\$10,615,801	\$11,033,030	\$3,558,706	\$1,238,000	\$4,796,706	\$ 60,376,233	
Merced - Fresno (AECOM)	\$314,423	\$316,872	\$1,377,565	\$8,907,194	\$16,472,035	\$18,387,145	\$13,196,099	\$4,084,988	\$3,079,000	\$7,163,988	\$ 66,135,321	
Fresno - Bakersfield (U-H-A)	\$1,063,000	\$533,561	\$3,275,511	\$16,446,385	\$25,409,664	\$27,452,894	\$22,050,463	\$14,407,161	\$11,553,986	\$25,961,147	\$ 122,192,625	
Bakersfield - Palmdale (U-H-A)				\$4,243,773	\$2,440,758	\$6,899,997	\$10,887,860	\$1,233,056	\$318,000	\$1,551,056	\$ 26,023,444	
Palmdale - Los Angeles (H-U-A)	\$2,219,372	\$1,374,066	\$2,708,847	\$14,097,516	\$14,876,997	\$10,338,093	\$8,336,909	\$2,069,890	\$2,538,000	\$4,607,890	\$ 58,559,690	
Los Angeles - Anaheim (STV)	\$1,917,686	\$3,899,813	\$4,499,175	\$12,680,671	\$7,079,499	\$3,093,191	\$2,267,794	\$781,734	\$1,387,000	\$2,168,734	\$ 37,606,563	
Los Angeles - San Diego	\$886,140	\$439,659	\$1,749,849	\$2,844,947	\$3,064,396	\$677,619	\$1,615,757	\$0	\$2,000,000	\$2,000,000	\$ 13,278,367	
Sacramento - Merced				\$796,573	\$1,814,471	\$2,682,564	\$1,371,768	\$433,028	\$566,972	\$1,000,000	\$ 7,665,376	
Altamont				\$505,697	\$1,816,370	\$2,487,962	\$1,498,882	\$1,033,902	\$0	\$2,000,000	\$2,000,000	\$ 9,342,813
Totals	\$ 9,327,977	\$ 13,795,145	\$ 27,572,556	\$ 121,999,866	\$ 150,505,626	\$ 125,743,963	\$ 121,268,649	\$ 55,340,007	\$ 56,806,958	\$ 112,146,965	\$ 682,360,747	

Source/Notes:

Data sourced from the reporting database/RC EV files
 2013-14 forecast expenditures are based on invoiced costs through December 2013 and FY 2013/14 Annual Work Plan budgets, some of which are subject to Authority approval.
 Some RC contracts are subject to re-competition and 2013/14 figures shown above are budget placeholders.
 The Bakersfield to Palmdale RC forecast reflects the scope of the current RC. A new RC will be appointed in FY 13/14 with an additional scope of work and budget to be determined
Italics = forecast

Administrative Budget

Program	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	Dec YTD 13-14	Forecast 13-14	Total '2013-14	Total
10- Administration			\$ 1,778,071	\$ 3,276,931	\$ 5,556,204	\$ 7,496,036	\$ 10,470,658	\$5,893,166	\$12,668,852	\$18,562,018	\$ 47,139,918
20- Program Management Oversight						\$ 3,000,000	\$ 3,224,126	\$1,000	\$0	\$1,000	\$ 6,225,126
30- Public Information & Communications					\$ 1,794,474	\$ 1,835,150	\$ 95,440	\$15,208	\$3,734,792	\$3,750,000	\$ 7,475,063
40- Fiscal & Other External Contracts					\$ 8,398,236	\$ 1,995,888	\$ 7,348,565	\$1,214,968	\$2,535,032	\$3,750,000	\$ 21,492,689
Totals	\$ -	\$ -	\$ 1,778,071	\$ 3,276,931	\$ 15,748,914	\$ 14,327,073	\$ 21,138,788	\$ 7,124,342	\$ 18,938,676	\$ 26,063,018	\$ 82,332,796

Source/Notes:

Administrative Budget for prior years 2006-07 and 2007-08 are currently unable to be calculated
 All Program costs placed in Administration prior to FY 10-11 for this report
 All 13/14 Costs are from CalSTARS Expenditure Reports and may be delayed in uploading

Construction and other Program Costs

Program	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14		Total
Resource Agencies for Environmental										\$ -
Station Area Planning										\$ -
Southern California Improvements / LAUS										\$ -
SWCAP										\$ -
Other										\$ -
Project Construction Management*									\$ 6,383,179	\$ 6,383,179
ROW Support Firms										\$ -
ROW Acquisition*									\$234,978,022	\$ 234,978,022
Construction D-B, CP-1*									\$ 183,812,552	\$ 183,812,552
Other										\$ -
Totals	\$ -	\$ 425,173,753	\$ 425,173,753							

* Estimated

						State Funds	\$450M Approx.				
						Federal Funds	\$176M Approx.				
Program Total	\$ 9,327,977	\$ 13,795,145	\$ 29,350,627	\$ 125,276,797	\$ 166,254,540	\$ 140,071,036	\$ 142,407,437		\$ 563,383,736	\$ 1,189,867,296	
						Total as of 2013	\$ 626,483,560				

Finance & Audit Committee

Contracts & Expenditures

Vendor / Contractor Name	Small Business	Contract Amount	Encumbered Amount (YTD)	Actual Expenditures	Balance	Description of Service
Able Gov Inc.*	100.00%	\$4,999.00	\$4,999.00	\$0.00	\$4,999.00	Designated Viasara Printer for Accounting
Able Gov Inc.*	100.00%	\$337.79	\$337.79	\$0.00	\$337.79	Tax for Visara Printer
		\$5,336.79	\$5,336.79	\$0.00	\$5,336.79	
Advanced Technical Solutions*	100.00%	\$5,793.25	\$5,793.25	\$0.00	\$5,793.25	Flat Screen Monitors
Advanced Technical Solutions*	100.00%	\$490.31	\$490.31	\$0.00	\$490.31	Tax
		\$6,283.56	\$6,283.56	\$0.00	\$6,283.56	
AECOM + DMJM Altamont Corridor	5.36%	\$55,000,000.00	\$8,215,007.20	\$8,215,007.20	\$46,784,992.80	Developing engineering, planning and environmental data
AECOM + DMJM Altamont Corridor		\$0.00	\$0.00	\$0.00	\$0.00	Amend #1-revise Scope of Work
		\$55,000,000.00	\$8,215,007.20	\$8,215,007.20	\$46,784,992.80	
AECOM USA, Inc.	15.13%	\$83,400,000.00	\$5,029,659.00	\$5,029,659.00	\$78,370,341.00	Preliminary engineering and project-specific environmental work
AECOM USA, Inc.		\$0.00	\$0.00	\$0.00	\$0.00	Amend #1-revise Scope of Work
AECOM USA, Inc.		\$0.00	\$0.00	\$0.00	\$0.00	Amend #2-Change of contractor name
AECOM USA, Inc.		\$0.00	\$0.00	\$0.00	\$0.00	Amend #3-extend contract term; revise Scope of Work

Finance & Audit Committee

Projects & Initiatives

Projects	Division	Upcoming Milestones	Start Date	End Date	Timeline Rating	Timeline Trend	Budget Rating	Budget Trend
Hiring and Staffing for Fiscal Year 2013/14 Positions	Administration Wendy Boykins	An aggressive recruitment plan is in place to fill the vacant positions. To date 46 of the 106 positions authorized have been filled (with an additional four pending hires that will be finalized by the end of the week).	8/1/2013	6/30/2014	◆	⋮	◆	↔
Financial System	Fiscal Services Russell Fong	Obtain approval from the California Technology Agency (CTA) and Department of Finance - FISCAL (DOF). Delay in procurement and implementation of financial system due to development and submittal of Feasibility Study Report (FSR) required by Control Agency.	6/1/2013	10/1/2014	●	⋮	●	↔
ROWMIS (Right of Way Management Information System)	Program Management Don Grebe	Meet with Caltrans staff to review technical requirements and follow up with OTECH. Evaluate ROW applications that were developed.	7/31/2013	7/1/2014	◆	↔	◆	↔
Streamline Right of Way process	Program Management Don Grebe	Develop a plan that covers how Authority property will be managed from close of escrow until the DB Contractor occupation and/or disposal.	9/12/2013	6/1/2014	◆	↔	◆	↔
Quickmaps	Central Section Diana Gomez	Obtain assistance from the Department of Transportation and the California Technology Agency (CTA) to implement the Lane Closure System (LCS) into the CHSRA's web site.	7/31/2013	3/1/2014	◆	⋮	◆	↔

Finance & Audit Committee

Audit Plan FY 2013-14

AUDIT PLAN FY 2013-14 Second Quarter Status

Priority

1. SMALL BUSINESS/DISADVANTAGED BUSINESS ENTERPRISE (SB/DBE) REPORTING PROGRAM IN PROGRESS/DRAFT REPORT ISSUED TO CEO

Scope: Evaluate SB/DBE program and test accuracy of data reported as progress toward established goals.

Resources: 120 hours

Original Completion: November 1, 2013

Revised Completion: November 30, 2013

2. COMPLIANCE WITH THE PUBLIC RECORDS ACT (PRA) ON HOLD

Scope: Evaluate the process of responding to PRA requests. Determine whether the Authority complies with PRA response requirements and levies appropriate fees for requests. *Assignment on hold pending finalization of the policy and process.*

Resources: 120 hours

Original completion: November 1, 2013

Revised Completion: February 28, 2014

3. DRAFT AGREEMENT REVIEW ONGOING

Scope: Review draft contracts for applicable fiscal provisions. Review scope of work in contract to determine if scope is auditable, specifically if clearly defined with deliverables and due dates. Cost proposal is reviewed to assure it doesn't contradict the scope or method of payment.

Resources: 400 hours, 85 to date

Timeframe: Ongoing, 43 reviews completed as of 12/31/13. No findings, advisory comments provided.

4. PRENEGOTIATION REVIEWS (A&E) IN PROCESS

Scope: Consistent with State auditing processes, determine reasonableness of proposed cost elements (labor, overhead, other direct costs) in response to the RFOs for Regional Consultants (three contracts), *the Right of Way Engineering and Surveying contract and the Project and Construction Management Contract for CP2-3*. Attestation procedures will include obtaining most current information and analysis of actual costs compared to proposed amounts. Issues identified are communicated to Contract Manager via Memo for implementation of recommendations.

Resources: 600 hours, 140 to date

Completion: Reviews complete for two Regional Consultant contracts and VERA agreement. Recommendations implemented by Contract Manager. Review in process for Sacramento to Merced Regional Consultant contract. Additional workload of five Right-of-Way Engineering and Surveying contracts in February and March 2014, and Project and Construction Management contract in April.

5. FISMA COMPLETED

Scope: Consistent with Department of Finance guidance, facilitate management's risk assessment. Risks identified will be presented to executive management team for risk ranking. Internal controls of highest risk areas will be documented and tested to allow executive management to determine if risks have been effectively mitigated.

Resources: 600 hours estimated, 128 actual

Completion: December 31, 2013

6. GRANT MANAGEMENT

Scope: Assess Authority's compliance with grant provisions. Identify areas where grant compliance needs to be strengthened, if any.

Resources: 1,000 hours.

Completion: June 30, 2014

Priorities 1 through 6 to be completed with existing staffing.

Updated February 3, 2014

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Finance & Audit Committee

Internal Audit Function

- Audit Office is an independent function within the Authority.
- Audit Office functionally reports to the Board
- Provides independent evaluation and consultation services, apart from external audit entities.

Finance & Audit Committee

Audit Plan

- Development
 - Audit Topics
 - Solicited from executive management
 - Issues identified in prior internal or external audits
 - Internal risk assessment performed
 - Preliminary scope and estimated resources
- Priority
 - Required By Law
 - Specific requests by CEO/Board
 - Relative risk

Finance & Audit Committee

Audit Plan FY 2013-14

- ❑ Small Business/Disadvantaged Business Enterprise Program Reporting
- ❑ Compliance with the Public Records Act
- ❑ Draft Agreement Review
- ❑ Pre-negotiation Cost Proposal Review
- ❑ Financial Integrity State Manager's Accountability Act (FISMA)
- ❑ Grant Management

Finance & Audit Committee

Audit Plan FY 2013-14

- Progress Reports
- Construction Related
- Post Contract Audits
- Audit Liaison
- Effectiveness and Efficiency Performance Reviews
- Year End Close Review

Finance & Audit Committee

CP 1 Monthly Status

Milestones		Project Financial Status	
RFQ Date:	11/15/2011	a) Proposal Amount:	969,988,000.00
SOQ Date:	12/19/2011	b) Provisional Sums:	53,000,000.00
RFP Date:	3/22/2012	c) Original Contract Amount:	1,022,988,000.00
Proposal:	1/18/2013	d) Executed Change Orders / Amendments to Date:	0.00
Bid Open Date:	4/13/2013	e) Revised Contract Amount:	1,022,988,000.00
Award Date:	8/16/2013	f) Original Contingency Amount:	160,000,000.00
NTP 1 Date:	10/15/2013	g) Original Allotment:	1,182,988,000.00
NTP 2 Date:	11/22/2013	h) Contingency Adds/Deducts:	0.00
Work Start Date:	10/15/2013	Current Allotment (NTE):	1,182,988,000.00
Original Completion Date:	1/31/2018	i) Current Contingency Balance:	160,000,000.00
Current Completion Date:	1/31/2018	j) FRA Approved Invoices to Date:	38,636,478.15
		k) Contract Balance:	1,144,351,521.85
		l) Total Retainage to Date:	644,594.00
Contract Time Status		Change Orders (COs)	
Original Contract Days:	1,569	Adds:	0 0.00
CO Days:	0	Deducts:	0 0.00
Days Worked (thru 01/20/2014):	97	Pending Changes:	5 Changes
Expended to Date (Contract %s)		Growth %	
Time:	6.2%	% Time Growth:	0.0%
Dollars:	3.8%	% Dollars Growth:	0.0%

Major Scheduled Activities for the Next Six Months

- Authority Provided Air Quality Permit
- Start Construction Demolition in CP1B
- Finalize Track Alignment (Part of Baseline Design Report)
- Finalize Typical Sections (Part of Baseline Design Report)
- Finalize Baseline Report (Part of Baseline Design Report)
- Design Engineering for Utility Relocation.
- 60% Design Engineering for Project Structures.

Key Topics

- An additional six parcels were acquired for a total of nine right of way parcels certified as available to the Design-Build Contractor. Working with the Design-Build Contractor to get parcels critical to the project. Parcel acquisition is behind the dates specified in the Right of Way Acquisition Plan and continues to be a schedule risk.
- Execution of 12 cooperative agreements is pending, but preliminary design discussions have already begun. Seven cooperative agreements were issued.

Key Work Accomplished this Period

- Design-Build Contractor geotechnical drilling and testing is ongoing.

THE END

**Finance & Audit Committee
February 11, 2014**



CALIFORNIA
High-Speed Rail Authority