



**BRIEFING: APRIL 10, 2014 BOARD MEETING AGENDA ITEM #3**

**TO:** Chairman Richard and Board Members

**FROM:** Scott Jarvis, Assistant Chief Program Manager

**DATE:** April 10, 2014

**RE:** Approval of Amendment to STV, Inc. Regional Consultant Contract for Time Only/Direct Staff to Resolicit: Los Angeles to Anaheim Project Section

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**Background**

STV, Incorporated (STV) is the Regional Consultant (RC) for the Los Angeles to Anaheim project section. The contract with STV was awarded on December 29, 2006 after completion of a procurement process managed directly by Authority staff and consistent with the State's competitive Architectural & Engineering (A&E) procurement process. Proposals were evaluated by a team of Authority staff as well as staff from other state departments with contracting experience who evaluated the statements of qualifications and made recommendations to the Authority. This contract, as with all of the Authority's A&E contracts, contains a 30-day termination clause.

The original contract value was \$21.4 million for preliminary engineering and project-specific environmental work. The contract has subsequently been amended due to modifications and refinement of the scope of work so that the existing contract value is \$50 million. As of March 2014, approximately \$36 million has been expended on the Los Angeles-Anaheim project section. The STV contract expires on June 30, 2014.

The contract is based on an annual work plan and the RC only performs duties that the Authority has agreed to by approval of its Annual Work Program (AWP). Staff has determined that work under the AWP can be completed in the most efficient and cost effective manner by STV. The Board's policies dictate that the Board approval is required for a time-only amendment of this contract duration.

**Discussion**

The contract with STV is as an A&E contract as defined in Government Code, Section 4525 and, therefore, extending this contract through the amendment process is within the Board's scope and will not require approval by the Department of General Services pursuant to Section 11.00 of the State Contracting Manual (SCM).

Staff recommends amending the contract with STV on the Los Angeles to Anaheim project section by extending the duration for nine (9) months, through March 30, 2015 to complete critical tasks identified below. This amendment does not include any increase in the contract's contract dollar amount and is consistent with the budget projections contained in the Draft 2014 Business Plan. The proposed amendment would extend the contract duration by nine months, from June 30, 2014 through March 30, 2015 to cover the following services:

- Completion of Supplemental Alternatives Analyses
- Stakeholder engagement Activities
- Coordination with Public Agencies
- Station (Station Area) Planning to support ongoing regional efforts
- 15% Preliminary Engineering, as required, to complete Supplemental Alternatives Analysis

Extending the current contract will enable the Authority to retain the team's expertise and experience, maintain continuity and momentum for completing this work, and allow an effective transition after the contract is re-procured. Staff will develop a draft Request for Qualifications (RFQ) for a new procurement of this project section while this work is being completed and will return to the Board for approval.

This recommendation considers the following opportunities and risks: loss of consistency/continuity, stakeholder relationships, competition, potential conflicts of interest, loss of institutional knowledge, and imminent disruption and delay. This qualitative risk-based assessment was performed in consultation with the Authority's Chief Deputy Director, Assistant Chief Program Manager, Chief Financial Officer, Regional Directors, Legal Counsel, and Risk Manager.

This amendment would extend the contract duration for nine months allowing STV to complete the critical project documents mentioned above, and would further require STV to comply with the Authority's Small and Disadvantaged Business Enterprise Program and the applicable 30 percent participation goal for Small Businesses, inclusive of Disadvantaged Business Enterprises and Microbusinesses.

### **Recommendation(s)**

Staff recommends that the Board:

- Approve a contract amendment with STV to extend the contract duration for nine months through March 30, 2015 and require STV to comply with the Authority's 30 percent Small Business participation goal for the Los Angeles-Anaheim section.
- Direct staff to proceed with preparation of a new solicitation for the RC contract for the Los Angeles to Anaheim project section.

Staff will bring the solicitation package to the board for approval prior to release of the RFQ.

<b>PROJECT SECTION</b>	<b>FIRM</b>	<b>CURRENT TERM</b>	<b>AMENDED TERM</b>	<b>CURRENT REMAINING CONTRACT CAPACITY</b>	<b>AMENDED CONTRACT CAPACITY</b>
Los Angeles to Anaheim	STV	6/30/2014	3/30/2015	\$ 14,000,000	NA

**Attachment**

- Resolution # HSRA 14-06