

**CALIFORNIA HIGH-SPEED RAIL AUTHORITY
MEETING MINUTES**

**JANUARY 20, 1999
SACRAMENTO, CALIFORNIA**

The meeting of the California High-Speed Rail Authority was called to order at 9:10 a.m. on January 20, 1999 at the Sacramento City Council Chambers, Sacramento California.

The Authority Members attendance was as follows:

Members Present: Michael Tennenbaum, Chairman
Edward Graveline, Vice Chairman
Jerry Epstein
John Fowler
William Leonard
Dr. Ernest Bates
Jim Mills

Members Absent: T. J Stapleton

1. GENERAL MATTERS

1.1 Approval of Minutes for October 21, 1998 Meeting.

Vice Chairman Graveline presented the minutes for approval. Member Bates moved to approve the minutes. Member Epstein seconded the motion which carried 6-0 (Chairman Tennenbaum and Member Stapleton were absent).

1.2 Members Report

Vice Chairman Graveline introduced and welcomed new member James R. Mills. Vice Chairman Graveline discussed the Authority's trip to Europe, stating that the trip was educational, positive and resourceful.

1.3 Formation of Board of Advisors

Vice Chairman Graveline presented the Formation of the Board of Advisors for approval. Member Epstein moved to approve the formation. Member Bates seconded the motion which carried 6-0 (Chairman Tennenbaum and Member Stapleton were absent).

1.4 Executive Director Report

Executive Director Morshed reported he had introductory meetings with the Chairs of the Senate and Assembly Transportation Committees, as well as the Vice-Chairs. He further stated that Chairman Tennenbaum, Member Bates and he would be meeting with Maria Contreras-Sweet, the new Secretary of Business, Transportation and Housing Agency that afternoon.

Upcoming meeting dates and times. Executive Director Morshed discussed changing the date of the March Authority meeting from the 17th to the 15th. Member Leonard suggested future meetings start at a later time, such as 10 am, to allow time for early morning travel as opposed to “night before” travel. The Authority agreed to meet on March 15th at 10:00 am.

1.5 Authority Members Meetings for Compensation

Vice Chairman Graveline presented the List of Meetings for Compensation for approval. Member Epstein moved to approve the List. Member Fowler seconded the motion, which carried 6-0 (Chairman Tennenbaum and Member Stapleton were absent).

1.6 Public Financial Management, Inc.

1.6.1 *Approve the expanded scope of work*

1.6.2 *Ratify adding Cambridge Systematics to the financial team*

1.6.3 *Approve the PFM, Inc. work plan*

While the Executive Director has the authority to approve the addition of subcontractors to the existing consultant contracts, he does not have the authority to approve expanded scopes of work in those instances when the addition of subcontractors so expands the existing scope of the overall contract. This situation precluded the Authority from executing a subcontract with Cambridge Systematics to join the financial team, led by Public Financial Management, Inc. (PFM). In order to retain Cambridge Systematics, the Authority discussed the expansion of the financial team’s scope of work, as well as Cambridge Systematics’ role on the team. The Authority also reviewed the PFM work plan. In addition, the Authority discussed granting the Executive Director the authority to approve expanded scopes of work. Vice Chairman Graveline asked for a motion. Member Fowler moved to approve Agenda Items 1.6.1, 1.6.2 and 1.6.3. Member Leonard seconded. All three items were carried 6-0 (Chairman Tennenbaum and Member Stapleton were absent)

1.7 Statement of Economic Interest Filing for Consultants/Contractors

Executive Director Morshed discussed the issue of whether or not the consultants should file the Statement of Economic Interest. Based on research conducted by Authority staff it was determined that consultants did not have to file unless they were in a position of making policy decisions. Executive Director Morshed suggested the Authority change the wording to state only those consultants in a policy making position. Vice-Chairman Graveline asked for a motion to adopt. Member Fowler motioned to approve. Member Bates seconded and the motion which carried 6-0 (Chairman Tennenbaum and Member Stapleton were absent).

1.8 Federal Strategy

Maglev and FRA Proposal. Executive Director Morshed gave a brief history of the correspondence and discussions between Authority staff, SCAG staff, and the Wilson administration related to the FRA/Maglev proposal and Maglev application. Executive Director Morshed stated that the Authority has received no word as to whether the new Administration is going to have the same position or a completely different one, and if asked by the new administration he needed to know the position of the Authority on this matter. Chairman Tennenbaum asked whether or not the new Agency Secretary had studied this issue and if she

was aware of the deadline. Mr. Morshed stated that he has spoken to her staff and they have assured him that they are aware of both the issues and the deadline.

Chairman Tennenbaum moved that it is the sense of the Authority that we prefer not to be the lead agency for any preconstruction grants for Maglev. We will, however, cooperate in all ways practical with any California agencies receiving such grants. Member Leonard seconded the motion which carried 6-1 (Member Epstein opposed, Member Stapleton was absent).

1.9 Proposed Revised Business Plan Schedule

Executive Director Mehdi Morshed presented a brief schedule of what the Authority's agenda is going to look like. The outline of the "general plan" includes the draft report and a policy that the Authority is going to adopt a Business Plan by the end of 1999.

2. PROJECT BUSINESS MATTERS

2.1 System Integration Plan: Preliminary Concepts

Arthur Bauer, Arthur Bauer and Associates, presented the system integration plan. Mr. Bauer's presentation is available upon request.

2.2 HSR Systems Review and Cost Update and Consideration of Station Location in Major urban Areas

Kip Field, Parsons Brinkerhoff, presented the HSR Systems Review and Cost Update and Consideration of Station Location in Major urban Areas. Mr. Field's presentation is available upon request.

2.3 Ridership/Revenue Update of Database

Dan Brand, Charles River Associates, Inc., presented ridership/revenue update of database. Mr. Brand's presentation is available upon request.

2.4 Public Outreach Report/Issues

Max Besler, Townsend, Raimundo, Besler and Usher, presented the revised outreach work plan covering the next six months of activity. Mr. Besler's presentation is available upon request.